



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

DIRECTOR

KIRK T. STEUDLE

To: Agency X

From: John Doe, Director of MPO X

Subject: TIP and LRP Environmental Consultation

We are reaching out with this letter to help all our partners standardize the environmental consultation process. This will help ensure that all agencies have a complete, robust, and meaningful Transportation Improvement Plan (TIP) and Long Range Plan (LRP). It will also make sure that no sensitive environmental, cultural, or economic resources are missed in the development of the TIP and LRP. This communication is being done in the spirit of the cooperative, continuous, and comprehensive planning process.

We are sending you the portions of the TIP and LRP that you requested. We are asking you to please provide your analysis of the information provided, your opinion of how well the information was presented, and the mitigation strategies you would offer to limit the impact of transportation projects on the environment.

We are asking you to evaluate these sections and send us your input within 45 days. Please send us your responses by X/X/20XX. In the event you do not have any input to provide, please be sure to send us a letter to that effect by the X/X/20XX response deadline. Regardless of how much or how little input you would like to provide, we are requesting to hear back from you.

We greatly appreciate your participation and suggestions during this evaluation process. Working together, we can create meaningful change within our communities.

Sincerely,

John Doe

Director, MPO X