



## Notice of Meeting

Date/Time: Tuesday, December 11, 2018, at 10:30 a.m.

Location: Lake Michigan Room, MDOT Horatio S. Earle Learning Center, 7575 Crowner, Lansing, MI

1. Call to Order  
Tom Bruff called the meeting to order at 10:40 am.
2. Introductions  
Introductions were made.
3. Changes or Additions to the Agenda  
Mr. Bruff noted to switch the order of Agenda Items 8 and 9. A motion to approve the agenda as amended was made by Jason Nordberg, supported by Maja Bolanowska.
4. Approval of the November 2018 Meeting Minutes  
A motion to approve the November 2018 meeting minutes was made by Mr. Nordberg, supported by John Start.
5. Treasurer's Report  
Lindsey Wallace noted that there were no major changes, for the current total balance to be \$26,452.
6. FHWA Updates  
Andy Pickard reported that EPA recently came out with further guidance as it pertains to CMAQ. FHWA has met with Donna Wittl at MDOT to discuss the potential option for communities who may no longer need to provide emission analysis. She will be working through the Interagency Work Groups to give individual communities guidance on the matter.
7. Asset Management Council (TAMC) Update  
Mr. Start reported that a majority of federal aid data has been reported to TAMC. Planning for the Spring Conference in May is underway. The TAMC conference will occur at the same place, and just before the APWA conference. There has also been a discussion on an earlier request for finances for FY 202. This may better support and align with the development of the MPO UWP.

Pat Karr asked if the new template for the Transportation Asset Management Plan is available. Mr. Start reported that it is not yet available, but it will be available by October 2019, as is required. Mr. Start also noted that in future years, the funds in the UWP for supporting TAMC should be moved to support the effort of the development of the Transportation Asset Management Plan. There was also a discussion on how the data for bridges is collected, maintained and made available through the TAMC website. Mr. Bruff also noted that there



is a different in forecast for road surface condition between the last two years' report. The forecast looks to be a lot different in two years' time with the resources and political, financial climates being the same.

8. MDOT Updates

A. STIP Timeline

Mark Kloha reported that JobNet MDOT team will be producing the JobNet TIP report on March 1. All information related to the TIP should be updated before that time. MDOT is available to help. June 28, 2019 through October 1, 2019, JobNet is scheduled to be frozen for jobs in 2020 – 2023 while the new TIP is being developed. By that time, the list should be done and amendment package should be able to be processed. Suzann Flowers asked if there is a backup plan to the JobNet process. Eric Mullen stated that there is no back up plan, specifically. However, jobs that are to be programmed in 2020 – 2023, jobs could be abandoned and created if needed.

Mike Davis requested that MPO's share TIP schedules with larger group, and Mr. Bruff agreed.

B. TPM

John Lanum noted that the Safety Targets and the necessary documentation is due to MDOT by February 27, 2019. Please follow the same approval process as 2018.

9. MTPA Mission & 2019 Schedule

Mr. Bruff began a discussion on changing the monthly MTPA meeting schedule. A conversation ensued to discuss the pros and cons of changing the meeting format and schedule. Mr. Start made a motion to keep the meeting schedule as is with the afternoon being made available for other matters of discussion, supported by Mr. Duke.

A discussion ensued about the motion. Matt Galbraith offered that the CMAQ program could be discussed during an upcoming afternoon meeting session. The vote passed unanimously.

Mr. Bruff said that any member should email Tanya DeOliveira if there is topic relevant for an afternoon discussion topic.

10. Other New Business

Mr. Nordberg thanked Aaron Dawson & FHWA for their help regarding their TIP development issue.

Andrea Strach announced that the Call for Presentation for 2019 MTPA conference will be going out in December. There are approximately 30 spots to fill. The deadline for submission will be January 25.



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Eric Mullen announced that The Highway Infrastructure Program has provided a one-time allocation of funds that must be obligated by September 30, 2021. They have the same eligibilities as STP funds except for that they must be used on construction activities and cannot be used on design, right of way, or studies. Please contact your MPO program manager to inform them when you program the funds so that they can have the amount input into the revenue for fiscal constraint.

Mr. Bruff formally acknowledges retirement of John Watkin later this month with a resolution from MTPA and cake.

#### 11. Adjournment

Mr. Bruff adjourned the meeting at 12:15 PM.



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Meeting Attendance Tuesday, December 11, 2018, at 10:30 a.m.

Name	Organization
Tim Burkman	MACC
Carolyn Ulstad	MACC
Andrea Dewey	FHWA
Andrea Strach	TCRPC
Juqun Lim	TCRPC
Jason Nordberg	GCMPC
Andy Pickard	FHWA
Jim Snell	TCRPC
Eric Mullen	MDOT
John Watkin	MDOT
Lynnette Firman	MDOT
Pat Karr	Battle Creek Area Transportation Study
Brian Stark	SMATS
Jeff Franklin	MDOT
Aaron Dawson	FHWA
Brian Mulnix	WMSRDC
Amy Lipset	MDOT
Jim Sturdevant	MDOT
Dennis Kent	MDOT
Tom Bruff	SEMCOG

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transportation planning activities throughout the State of Michigan



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Suzann Flowers	WATS
Tanya DeOliveira	R2PC
John Lanum	MDOT
David Fairchild	MDOT
Mark Kloha	MDOT
Matt Galbraith	MDOT
Kim Johnson	MDOT
Heidi Phaneuf	MDOT
Lindsay Wallace	MDOT
Steve Stepek	KATS
Jay Anderson	Bay City MPO
Steve Duke	JACTS
Matt Pitlock	MDOT
Maja Bolanowska	Midland MPO
Bryan Gillett	Midland MPO
John Start	KATS
Mike Davis	MDOT
Michelle Weber-Currie	MDT
Andrea Faber	GVMC
Ryan Buck	WATS
Nick Sapkiewicz	WATS
Anita Boughner	MDOT

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**FY 2017-2020 and the FY 2020-2023 STIP/TIP development**  
including **FY 2019 amendment deadlines**  
and **Transit timelines**

Oct 2018 – Feb 2019	Outreach reminders to key dates on TIP amendments and FY 2020-2023 STIP submittal to FHWA
<b>January 15<sup>th</sup></b>	Transit Agencies provide 4-year listing of urban project applications (to MPO and MDOT OPT) for expected capital and operating funding to allow MPO's time to program urban projects in JobNet.
January 15 <sup>th</sup> -January 31 <sup>st</sup>	MPOs program 4-year listing of urban projects and rural transit projects located within the MPO boundary in JobNet for expected capital and operating funding.
February 15 <sup>th</sup>	Deadline for MDOT OPT to approve transit projects in JobNet for FY 2020-2023.
<b>March 1, 2019</b>	<b>FY 2020-2023 SNAPSHOT (4 years of projects programmed)</b> (Includes all FHWA and known transit jobs in JobNet)
March 1 – May 15	Air Quality conformity and EJ analysis for projects listed in the FY 2020-2023 Snapshot with TIP documentation (including transit projects)
May 15*-June 28	MPO Policy Committee approvals <ul style="list-style-type: none"> <li>• FY 2020-2023 MPO TIP FHWA/FTA projects</li> <li>• <b>FY2019 FHWA/FTA amendments (including transit flex projects)</b></li> </ul>
<b>June 28, 2019</b>	<b>MPO deadline to submit MPO approved FY2020-2023 TIPs to MDOT</b> <ul style="list-style-type: none"> <li>• FY 2020-2023 “freezes” MPO/RTF actions for all MPOs</li> <li>• Federal Amendment changes to FY 2020-2023 S/TIP (that receive federal approval after this deadline) will be “parked” in JobNet and reflected in first October Amendment</li> </ul>
July 1- July 15	MDOT to finalize 2020-2023 STIP and review TIP transmittals

**July 15, 2019**

**MDOT OPT** is required to have letters (for transit flex projects) to Finance by July 15<sup>th</sup>. FTA requires the projects to be in the S/TIP before obligating.

Note: Flexed projects should be in amendment that was approved at May/June MPO PC meeting.

July 15- August 15

Public Comment period for 2020-2023 S/TIP (including flexed transit projects)

**August 15, 2019**

**MDOT submits STIP/TIP to FHWA, FTA, EPA (Aug 15 - Sept 31 no changes to FY 2020-2023 STIP/TIP)**  
(All change requests are parked until Oct 2 amendment)

Aug 15 – Sept 30

FHWA, FTA, EPA review and approval

September 30, 2019

FHWA approves FY 2020-2023 STIP/TIP

October 1, 2019

FY 2020 Begins (FY 2020-2023 “freeze” is removed)

October 2, 2019\*

First amendment to address change requests (CR) that have accumulated in JobNet for FY2020-2023 S/TIP

\*Please note: FY2020 projects that require changes to be approved in October, MPO Policy Committee approvals would be needed in August/September.

Black text: Correlates to S/TIP Timeline

Red text: applies only to **FY 2019 projects**

Blue text: applies only to **transit** (also dates are indented)



## MPO Road Budget Categories for JobNet Programming

Asset = Road/Other

Funding Type	Template	Fin Sys	Standard Funding Split in JobNet
STP – Urban	STP-TMA	STU	81.85% Federal 18.15% Local
NHPP	NHPP	NH	81.85% Federal 18.15% Local
STP- Small MPO	STP- Small MPO	STUL	81.85% Federal 18.15% Local
STP- Rural (Rural Task Force)	STP- Rural/Flexible	STL	80% Federal 20% Local
STP- Rural (Urban Counties)	STP- Rural- Urban Counties	STL	80% Federal 20% Local
Federal STP Flex (Urban Counties)	STP- Flexible- Urban Counties	EDCF	80% Federal 20% Local
State TEDF-C	TEDF Category C	EDC	80% State 20% Federal or Local
State TEDF-D	TEDF Category D	EDD	80% State 20% Federal or Local
Federal STP Flex (Rural Counties)	STP- Rural/Flexible	EDDF	80% Federal 20% Local
CMAQ	CMAQ	CM	80% Federal 20% Local
TAP – TMA	Transportation Alternatives – TMA	TAU	81.85% Federal 18.15% Local

January 3, 2019