



Meeting Minutes

Date/Time: Tuesday, April 20, 2021, at 10:30 AM

Location: Virtual Meeting

1. Call to Order

Mr. Steve Stepek called the meeting to order at 10:32 AM.

2. Changes or Additions to the Agenda

Mr. Steve Duke made a motion to approve the agenda as presented, supported by Mr. Jason Nordberg. The **motion passed** unanimously.

3. Approval of the March 16, 2021 Meeting Minutes

Mr. Steve Duke made a motion to approve the minutes as presented, supported by Ms. Maja Bolanowska. The **motion passed** unanimously.

4. Treasurer's Report

Ms. Lindsay Wallace reported:

- The account balance is \$17,508.

5. Education Committee

Ms. Maja Bolanowska reported:

- The 2021 conference agenda and registration will go live after some minor adjustments are made to the website. The website can be accessed at mtpa2021.midlandmpo.org.

Mr. Jacob Maurer reported:

- The 2022 MTPA Conference will be held in downtown Flint, MI. A draft budget was presented.
- GCMPC is requesting a commitment of \$3,000.00 from MTPA to be used as part of the projected revenue and the authority for MTPA chairperson to sign the contract and rental agreement for the hotel and conference center as presented.

Ms. Laurel Joseph made a motion to approve a commitment of \$3,000 from MTPA and to approve the hotel contract / rental agreement as presented, supported by Mr. Ryan Buck. The **motion passed** unanimously.

6. Policy Committee

Mr. Don Mayle reported:

- The last meeting included discussion of the best platform to use for collaborating on GPA documents, and the CMAQ allocations which will remain the same.



7. FHWA / FTA Update

Andy Pickard reported:

- FHWA is planning a webinar for Transportation and Economic Development, and for asset management in collaboration with TAMC that should be available by the Fall.

Susan Weber reported:

- Thanks to MPOs and MDOT for working on letters for the CARES, CRRSAA, and AARP funding. We encourage using those funds as soon as possible.

8. Asset Management Council (TAMC)

Mr. Ryan Buck reported:

- The Council is having ongoing discussions about carryover funds and the details of the annual report, which will be published in May.

9. Technical Committee

Ms. Suzann Flowers reported:

- The last meeting included discussion of TIP development, GPA illustrative list, 2020 earmarks, and public engagement tools.

10. JobNet Tech Report

Mr. Steve Stepek reported:

- The last meeting included discussion of fiscal constraint, a new feature to tag a project as “delay” that can be used to move a project from one TIP to the next, MDOT is now required to add anticipated construction start dates and for MPOs this is optional, integration with sigma to get real obligation dollars on reports, and how roundabouts could be better programmed moving forward.

11. Urban Areas / MSA presentation

Mr. Jeffrey Nutting provided an overview of the US Census Bureau proposed changes to urban areas:

- The proposed changes include:
 - a. Change from population (1,000 person sq/mile) to housing (385 housing units per sq/mile). This change is necessitated by differential privacy rules.
 - b. Urban area size criteria changed from 2,500 to 10,000 persons or 4,000 housing units.
 - c. The jump distance criteria changed from 2.5 miles to 1.5 miles.
 - d. The minimum urban area to qualify as a Metropolitan Statistical Area changed from 50,000 to 100,000.



- SEMCOG will be formally commenting on the proposed changes and will share this letter with MTPA members.

12. MDOT

a. General Updates

Mr. Don Mayle reported:

- Return to work moved to July 12 with a policy not to attend in person meeting unless it's necessary for quorum.
- New GovDelivery listserv for MPOs, RTF, and Small Urban programs

b. Financial Updates

Heidi Phaneuf reported:

- Demonstration of where to access Template Monitoring Reports in JobNet.
- New Transit Flex Templates have been created and are available for use.
- New fin sys for COVID Special Eligibility projects. Notify MDOT of any special eligibility projects by June 1.

c. Local Outreach for MIRE Data Collection

David Fairchild reported:

- The MIRE data collection effort is officially underway. MDOT will be using it's internal resources to collect as much data as possible, and in the event that MDOT cannot get the data through aerial photography and GIS resources etc, MDOT will reach out to local partners for data.

13. Adjournment

Mr. Steve Stepek adjourned the meeting at 11:45 AM.



Michigan Transportation Planning Association

Meeting Attendance Tuesday, April 20, 2021 at 10:30 a.m.

| Name | Organization |
|-----------------------|--------------|
| Andrea Faber | GVMC |
| Andrea Strach | TCRPC |
| Amy Haack | WMSRDC |
| Andy Tilma | BCATS |
| Anita Boughner | MDOT |
| Brian Mulnix | WMSRDC |
| Brian Sanada | MDOT |
| Bryan Gillett | Midland MPO |
| Maja Bolanowska | Midland MPO |
| Nicole Baumer | TCRPC |
| Michael Case | MDOT |
| Michelle Weber-Currie | MDOT |
| Tyler Kent | MACC |
| Kim Gallagher | SWMPC |
| Lindsay Wallace | SCCOTS |
| John Lanum | MDOT |
| Laurel Joseph | GVMC |
| Don Mayle | MDOT |
| Craig Newell | MDOT |

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| Nick Sapkiewicz | WATS |
| Pat Karr | BCATS |
| Heidi Phaneuf | MDOT |
| Ryan Buck | WATS |
| Steven Stepek | KATS |
| Susan Weber | FTA |
| James Sturdevant | MDOT |
| Jeff Franklin | MDOT |
| Suzann Flowers | WATS |
| Luke Walters | MDOT |
| Mitch Huber | MDOT |
| Emily Lake | WATS |
| Demetra Manley | SATA |
| Joel Fitzpatrick | WMSRDC |
| Richard Bayus | MDOT |
| Steve Duke | R2PC |
| Steve Brudzinski | SEMCOG |
| Max Gierman | MDOT |
| Mark Kloha | MDOT |
| Andrew Sibold | FHWA |
| Andy Pickard | FHWA |
| Jeffrey Nutting | SEMCOG |

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|-----------------|------|
| Barry Hicks | MDOT |
| Edward Fowler | MDOT |
| David Fairchild | MDOT |
| Jacob Maurer | GCPC |
| Jason Nordberg | GCPC |
| Donna Whittle | MDOT |

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