



Notice of Meeting -

Date/Time: Tuesday, May 17, 2022, at 10:30 AM

Join Zoom Meeting: <https://bit.ly/31EZRfb>

Meeting ID: 839 6531 8553

Passcode: 802370

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|--|-----------------------------|
| 1. Call to Order | Steve Stepek |
| 2. Introductions | Steve Stepek |
| 3. Changes or Additions to the Agenda* | Steve Stepek |
| 4. Approval of the April 19, 2022 Meeting Minutes* | Steve Stepek |
| 5. Treasurer's Report | Lindsay Wallace |
| 6. Education Committee | Jason Nordberg |
| 7. FHWA / FTA Update | Andrew Sibold / Susan Weber |
| 8. TAMC Update | Ryan Buck |
| 9. Finance Committee | Steve Brudzinski |
| 10. JobNet Tech | Jeff Franklin |
| 11. MDOT | |
| A. SPS General Updates | Don Mayle |
| B. MIRE Data Collection Update & Meeting | David Fairchild |
| Announcement | |
| 12. Other New Business | |
| 13. Adjournment | |

**Action Item*



Meeting Attendance Tuesday, April 19, 2022 at 10:30 am.

Dominic Pavone	BayCATS
Ryan Smith	BayCATS
Andy Tilma	BCATS
Pat Karr	BCATS
Suzan Flowers	City of Ann Arbor
Andrew Sibold	FHWA
Christina Ignasiak	FHWA
Susan Weber	FTA
Alicia Williams	GCMPC
Jason Nordberg	GCMPC
Laurel Joseph	GVMC
Ali Townsend	KATS
Steven Stepek	KATS
Alec Miller	MACC
Jason Latham	MACC
Bryan Gillett	MATS
Maja Bolanowska	MATS
Anita Boughner	MDOT
Craig Newell	MDOT
David Fairchild	MDOT
Dennis Kent	MDOT
Don Mayle	MDOT
Edward Fowler	MDOT
Elisha Wulff	MDOT
Garth Banninga	MDOT
Heidi Phaneuf	MDOT
James VanSteel	MDOT
Jeff Franklin	MDOT
Jim Ashman	MDOT
Jim Sturdevant	MDOT
John Lanum	MDOT
Kelly Travelbee	MDOT
Kyle Herreman	MDOT
Luke Walters	MDOT
Max Gierman	MDOT
Michael Case	MDOT
Michele Weber – Currie	MDOT
Richard Bayus	MDOT
Lindsay Wallace	SCOTTS
Brian Pawlik	SEMCOG
Steve Brudzinski	SEMCOG



Michigan Transportation Planning Association

Lindsay Dowswell	student
Brandon Kovnat	WMPC
Kim Gallagher	SWMPC
Andrea Starch	TCRPC
Jim Koenig	TCRPC
Jodie Lynch	WATS
Nick Sapkiewicz	WATS
Ryan Buck	WATS
Amy Haack	WMSRDC
Brian Mulnix	WMSRDC



Meeting Minutes

Date/Time: Tuesday, March 15, 2022, at 10:30 AM

Location: Virtual Meeting

1. Call to Order

Mr. Steve Stepek called the meeting to order at 10:30 AM.

2. Introductions

Mr. Garth Banninga (MDOT), Ms. Jodie Lynch (WATS), and Mr. Brian Pawlik (SEMCOG) introduced themselves.

3. Changes or Additions to the Agenda

Ms. Laurel Joseph asked if MEDC and the funding notification could be discussed under other business. Mr. Steve Stepek responded we will discuss it under new business. A motion was made to approve the agenda with the addition of the MEDC funding call under new business by Ms. Laurel Joseph, seconded by Mr. Jason Nordberg. The motion passed unanimously.

4. Approval of the March 19 Meeting Minutes

There were no changes or additions to the minutes. Mr. Jason Nordberg made a motion to approve the minutes, supported by Ms. Laurel Joseph. The motion passed unanimously.

5. Treasurer's Report

Ms. Lindsay Wallace reported:

- i. There has been no financial activity since the last meeting. The balance stands at \$15,859.

6. Education Committee

Mr. Jason Nordberg reported:

- i. He will send an invitation to the meeting this week to finalize the agenda for the conference. This past Monday they got the quotes they needed to get a number for the conference, expect a price sometime next week.

7. FHWA/FTA Update

Ms. Christina Ignasiak reported:

- i. FHWA office of federal land highway and office of planning environmental and reality are working on a national examination of how DOTs and MPOs are and are not working with federal land management agencies for planning and programming processes. Michigan is one of the state division offices involved in this effort.
- ii. They are looking for an MPO to begin formulating these materials. If you have any unique experiences with communication or collaboration with federal land management agencies in the past, please share how those relationships were navigated. Reach out to Ms. Christina Ignasiak or Mr. Andrew Sibold if you have an interest in being involved in the development of this work.
- iii. Mr. Andrew Sibold sent out a vehicle survey to the group.



8. TAMC Update

A. Ms. Susan Weber reported:

- i. There are new FTA funding opportunities. She will send more information and a link in an email following the meeting.

B. Mr. Ryan Buck reported:

- i. Roads are improving. While the condition of roads improved, the number of fixes compared to construction investments have decreased. In 2 weeks, the annual report should be out.
- ii. They are down to the last set of virtual PASER 1 and 2 trainings. Get everyone who needs to be certified signed up.
- iii. Reminder to attend TAMC meetings.

9. Finance Committee

Mr. Steve Stepek reported:

- i. No report as they haven't met.

10. JobNet Tech

Mr. Jeff Franklin reported:

- i. MDOT met on April 11. They discussed JobNet and MTPP updates. GIS Open Data Portal will be changed to include the category subtype soon. They discussed the ongoing TAP TMA concerns. The short-term idea was a distinct optional use MGS grant type that is specific to each TMA. Additional brainstorming will occur at the next JobNet Tech meeting on May 9.

11. MDOT

A. SPS general updates

Mr. Don Mayle reported:

- i. New 5303 funds will be sent out officially. CPG funds are calculated from 5303 numbers from a few years ago. You can update the 2023 UWP using the new 5303 numbers or keep them the same. If you choose not to update, you will not lose money. You will receive the money in 2024 if you do not update the 2023 UWP.
- ii. They are looking for feedback on the draft federal aid buyout program. He shared his screen to show the draft.
- iii. Emails should've been sent out to MPO's that may have issues with the unique entity identifier (UEI).
- iv. The rural center has lifted restrictions on the number of people in conference rooms if the group wants to meet in person. Mr. Steve Stepek said if anyone has a preference to let him know.

Participants that spoke up regarding their desired meeting format expressed interest in staying virtual, offering a hybrid option, or continuing to meet virtually primarily and doing a fully in person meeting quarterly.

B. MPO Coordination: Overview for 2022/2023 Requirement

Ms. Kelly Travelbee reported:



- i. 2022 is a big year for federal performance. When MPO's meet for coordination, they will do a presentation and provide updated newsletters for the performance period.
 - ii. The proposed dates for MPO Coordination meetings. Ms. Kelly Travelbee checked that July 19 would work for the MPO Coordination that required a special MTPA session. No one objected to that date.
 - C. Michigan's Critical Urban and Rural Freight Corridor Designations
Ms. Elisha Wuff reported:
 - i. Designating a freight route as a critical urban and rural freight corridor makes it eligible for an INFRA grant. In 2017, they worked with the MPO's to get a list of routes that have not been designated yet. She has the full list if anyone wants to look at it. So far, only SEMCOG has gotten a formal designation request. She has a map of eligible critical urban and rural freight corridors. If you need a route designated, send any requests to Elisha Wulff at WulffE@michigan.gov by May 3.
 - D. 2020 census- MDOT statewide ACUB review and adjustment process
Mr. David Fairchild, MDOT's NFC and ACUB Planner, and Mr. Kyle Herreman, MDOT's NHS Planner and GIS Support, presented:
 - i. The Statewide Adjusted Census Urban Boundary (ACUB) review happens once every 10 years.
 - ii. The differences between an urban area and metropolitan planning area.
 - iii. The timeline for ACUB review and adjustment.
 - iv. For the Statewide Review, MDOT wants MPOs to assist with the distribution of materials, assist with organizing and holding the UA review meetings, and review and approve ACUB draft files before submittal to FHWA.
 - v. After the ACUB process is complete, the NFC review begins.

Mr. David Fairchild will provide a copy of the PowerPoint he presented on.

 - 12. Other New Business
 - i. Ms. Heidi Phaneuf announced that she took a new role within MDOT as a North Region Planner. She encourages anyone with questions for her to reach out to Mr. Don Mayle and he will direct you to the right person. She can still be reached if you have any questions for her.
 - ii. Ms. Heidi Phaneuf reminded the group that she stepped up for interim chair of the financial group to cover for Mr. Steve Stepek. Someone else will need to volunteer as chair for the financial group.
 - iii. Mr. Steve Stepek said to talk to your MDOT representative if you have any questions about the MEDC funding call.
 - 13. Adjournment
Mr. Steve Stepek adjourned the meeting at 12:15 PM.