## Notice of Meeting

**Date/Time:** Tuesday, November 15, 2022 / 10:30 AM
**Join Zoom Meeting:**
https://us06web.zoom.us/j/81351642472?pwd=ZCswM1JqWnZ2UXR2anNxV1BmTks1UT09
**Meeting ID:** 813 5164 2472
**Passcode:** 505638
*Action Item*

| | | |
|---|---|---|
| 1. | Call to Order | Laurel Joseph |
| 2. | Introductions | Laurel Joseph |
| 3. | Changes to the Agenda* | Laurel Joseph |
| 4. | Approval of the October 18, 2022 Meeting Minutes* | Laurel Joseph |
| 5. | Treasurer's Report | Lindsay Wallace |
| 6. | Education Committee | Ryan Buck |
| 7. | FHWA / FTA Update | Andrew Sibold / Susan Weber |
| | FHWA - State and MPO Tools and Practices Webinar (12/6/22, 3:00pm - 4:00pm EST), MTP Consultation Agency Coordination | Christina Ignasiak / Andrew Sibold |
| 8. | TAMC Update | Ryan Buck |
| 9. | Finance Committee | Laurel Joseph |
| 10. | Policy Committee | Steve Stepek |
| 11. | JobNet Tech | Jeff Franklin |
| 12. | MDOT | |
| | SPS General Updates | Don Mayle |
| | TPM Update - Update of milestone dates list | John Lanum |
| 13. | Other New Business | |
| 14. | Adjournment | Laurel Joseph |

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# MEETING MINUTES / OCTOBER 18, 2022 / 10:30 AM

## 1. CALL TO ORDER
Chair Joseph called the meeting to order at 10:32 AM.

## 2. INTRODUCTIONS
Clover Brown and Peter Kimball introduced themselves as the newest staff members at GVMC. No other introductions were made.

## 3. CHANGES TO THE AGENDA*
Chair Joseph requested Don Mayle discuss the timeline of the Fiscal Year (FY) 2023 Federal Buyout program as part of the MDOT Updates agenda item.

A motion was made by Steve Stepek, supported by Ryan Buck, to approve the October 18, 2022 meeting agenda with the aforementioned changes. The motion passed unanimously.

## 4. APPROVAL OF THE SEPTEMBER 20, 2022 MEETING MINUTES*
A motion was made by Steve Stepek, supported by Jason Latham, to approve the September 20, 2022 meeting minutes. The motion passed unanimously.

## 5. TREASURER'S REPORT
Lindsay Wallace stated that MTPA has paid a deposit for the 2023 MTPA Conference venue. The current account balance is $17,676, pending a small number of outstanding checks related to the 2022 conference.

## 6. EDUCATION COMMITTEE
Ryan Buck stated that the hotel for the 2023 conference has been booked and that an email will be sent out shortly, which will allow participants to register for the hotel. Mr. Buck requested that individuals book their hotel room soon if they know they'll be attending the conference. Mr. Buck also stated that there will be a brief Education Committee meeting following this meeting. The 2023 MTPA conference will be held July 25th - July 28th, 2023 in Ann Arbor.

## 7. FHWA / FTA UPDATE
Andrew Sibold indicated that a weblink went out with the agenda to a resource which shows all of the S/TIPs across the country. The recording of the recent Carbon Reduction Program

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(CRP) webinar is available online and a weblink was provided. Andrew also stated that FHWA plans to meet with each of the MPOs soon to discuss how the MPOs would like FHWA to be involved in Technical and Policy Committees. There were no updates from FTA.

## 8. TAMC UPDATE

Ryan Buck thanked all of those who attended the 20th Anniversary TAMC conference in Traverse City last month. Mr. Buck also acknowledged Ed Hug (SEMCOG) and Laura Tschirhart (TCRPC) for being the only two individuals who have been involved with PASER data collection for all 20 years of its existence. Mr. Buck stated that the committee was working on documenting the methodology used to determine Asset Management funding allocations amongst the various agencies that receive funding. There have also been discussions about how some agencies have had difficulties in spending their full allocations.

## 9. FINANCE COMMITTEE

Chair Joseph stated that the next finance committee meeting will be at 1:00pm today and outlined the meeting's agenda items. Any and all updates from the meeting will be provided to the entire MTPA group at a future MTPA meeting.

## 10. POLICY COMMITTEE

Steve Stepek stated the committee has not met yet, however, any topics that could be discussed at future meetings should be sent to him.

## 11. JOBNET TECH

Jeff Franklin stated that the committee did not meet in October. The next meeting will be on 12/5/22 and the agenda is currently being developed. Jeff stated that Calendar Year (CY) 2023 meeting invitations would be sent out shortly. Steve Stepek requested that JobNet be modified so the default TIP displayed is the FY 2023-2026 TIP instead of the FY 2020-2023 TIP.

## 12. MDOT UPDATES

SPS General Updates: Don Mayle reported that the Federal Buyout program would remain largely unchanged in FY 2024. Don also indicated that the FY 2024 Call for Exchange Letters would be sent out on 11/8/22, the call would open on 11/29/22, and the call would close on 12/13/22. The goal is to have the final approved list completed by January/February 2023 so that local agencies have time to go through the Local Agency Program (LAP) process. Don also reported that for the FY 2023 program, payments will now be made

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through the Statewide Integrated Governmental Management Application (SIGMA) rather than through the Act 51 Distribution and Reporting System (ADARS).

2022 Local Obligation Authority: Don Mayle stated information regarding the leftover obligation authority (OA) was sent out previously - specifically that there was ~$11,000,000 of OA remaining in the Non-Rural Task Force, combined with ~$35,000,000 in the August redistribution, for a total of $47,000,000. MDOT used this OA for the trunkline program in FY 2022 and it will be paid back in FY 2023. The Rural Task Force (RTF) OA was fully used, but because ~$7,600,000 was added in the August redistribution, MDOT used ~$6,500,000 in FY 2022 and will pay it back in FY 2023.

2020 Census Barrier Buster Timeline: David Fairchild shared the MDOT and US Census 2020 Estimated Timeline V.1.1, which outlines what impacts will occur from the 2020 Census. MDOT anticipates receiving the Urban Area designations in December 2022. MDOT would then conduct an internal ACUB review for the following 1-3 months. The Urban Area meetings will then occur throughout the state between April 2023 - February 2024. In February 2024, MDOT will submit all related documents to FHWA. FHWA will then review the documents and make final approval. Approval is anticipated in December 2024.

TPM Update - Pavement, Bridge, & System Performance Milestone Data: Kelly Travelbee stated that FHWA has officially delayed the required deadline for State DOTs to report Performance Measure (PM) #2 (Pavement and Bridge Conditions) and PM #3 (Performance of NHS, Freight and CMAQ measures). Typically, the deadline is October 1st of every year, however, the new deadline this year is December 16th. MPOs have 180 days after MDOT adopts its own targets, therefore, MPOs will have until June 14th, 2023 to either establish their own targets or adopt the MDOT targets for the 2022-2025 PM #2 and PM #3 2-year target and 4-year target. Jim Ashman stated that the performance measures for the Non-Single Occupancy Vehicle (SOV) Travel Measure and the Peak Hour Excessive Delay Measures are both set for the Urban Area, not the MPO planning area.

TAP Program- Update on TAP Lean Process Improvement: Mike Smith indicated that the Transportation Alternatives Program (TAP) received approval from MDOT's Office of Organizational Development on the TAP's request for a TMA-TAP Process Improvement project. The TMA-TAP programs at the large MPOs asked for a full review of the TAP application and grant management program and how they interact with MDOT software programs. Mike Smith, Don Mayle, and Steve Stepek will be the team leaders. Mike also

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stated that the TAP Post Project Survey Results Presentation will be held later in the day and invited anyone interested to participate.

### 13. <u>OTHER NEW BUSINESS</u>

There was no new business.

### 14. <u>ADJOURNMENT</u>

Chair Joseph adjourned the meeting at 11:39 AM.

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# ATTENDANCE / OCTOBER 18, 2022 / 10:30 AM
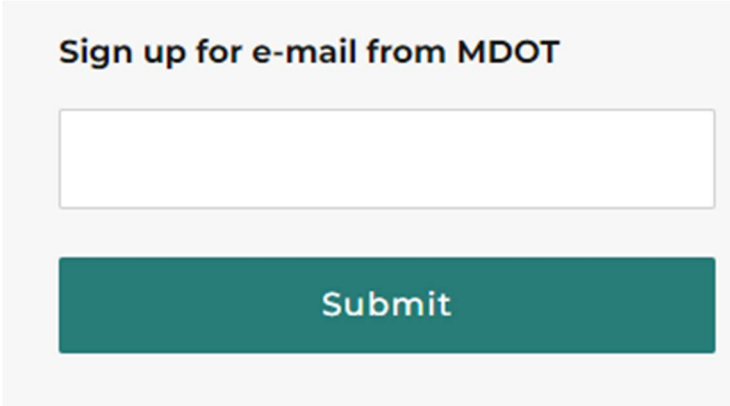
| AGENCY | NAME | AGENCY | NAME |
|---|---|---|---|
| BCATS | Pat Karr | MDOT | Kelly Travelbee |
| CityAnnArbor | Suzann Flowers | MDOT | Lindsey Dowswell |
| FHWA | Andrew Sibold | MDOT | Luke Walters |
| GCMPC | Jason Nordberg | MDOT | Mark Kloha |
| GVMC | Clover Brown | MDOT | Matt Lyle |
| GVMC | George Yang | MDOT | Meredith Fryer |
| GVMC | Laurel Joseph | MDOT | Michele Zawerucha |
| GVMC | Mara Gericke | MDOT | Michelle Weber-Currie |
| GVMC | Peter Kimball | MDOT | Mike Smith |
| KATS | Ali Townsend | MDOT | Richard Bayus |
| KATS | Megan Mickelson | SCCMPC | Lindsay Wallace |
| KATS | Steve Stepek | SEMCOG | Brian Pawlik |
| MACC | Alec Miller | SEMCOG | Michele Fedorowicz |
| MACC | Jason Latham | TCRPC | Andrea Strach |
| MAP | Amy Jordan | TCRPC | Jim Koenig |
| MATS | Maja Bolanowska | TCRPC | Nicole Baumer |
| MATS | Bryan Gillett | WATS | Maggie Huntley |
| MDOT | Brad Sharlow | WATS | Nick Sapkiewicz |
| MDOT | Craig Newell | WATS | Ryan Buck |
| MDOT | David Fairchild | WMSRDC | Brian Mulnix |
| MDOT | Deanna Donahoo | | Sharion Waithe |
| MDOT | Dennis Kent | | |
| MDOT | Don Mayle | | |
| MDOT | Ed Fowler | | |
| MDOT | Heidi Phaneuf | | |
| MDOT | James VanSteel | | |
| MDOT | Jeff Franklin | | |
| MDOT | Jim Ashman | | |
| MDOT | Jim Sturdevant | | |
| MDOT | John Lanum | | |

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# How to Sign up for MDOT Listservs

Michigan Department of Transportation (MDOT) Statewide Planning Section utilizes three govdelivery listservs to distribute information regarding the metropolitan planning program, the rural task force program, and the small urban program.  Anyone interested in any of these programs may sign up to receive announcements directly.  Please note that the RTF listserv is used to distribute the RTF Monthly Status Report and the announcement for RTF the monthly meeting.

1. Go to any MDOT public website and scroll to the bottom of the page and find the "Sign up for e-mail from MDOT".  Enter your e-mail address in the box and click the submit button.



2. If you are a new user to the system, you will see the screen below.  You will need to confirm your e-mail address and if you choose you may set up a password to protect your preferences so that no one can enter you e-mail and change your preferences without entering the password. Read the data privacy policy and check the box if you agree.  Once complete click the submit button.

## New Subscriber

**Subscription Type**

Email

## Primary Email Address

You must enter a primary email address. You will use this to access and update your subscriptions or modify your subscriber preferences.

**Email Address** *

**Confirm Email Address** *

## Optional Password

Enter an optional password to add password protection to your subscriber preferences.

**Password**

**Confirm Password**

## Privacy

☐ **By checking this box, you consent to our data privacy policy.** *

Submit    Cancel

Your contact information is used to deliver requested updates or to access your subscriber preferences.

3. The next page will give you list of all of the listservs that are available.  Simply click on the box next to the topic that you wish to receive notices on.  You can always change these at a future date.  The 3 listservs that Statewide Planning utilizes are at the bottom of the page.  Once you have made your selections click the submit button.

⊟ ☐ **Planning**

☐ NTFA *i*

☐ PrFinder User Group *i*

☐ Rural Task Force (RTF) *i*

☐ Small Urban Areas *i*

☐ Metropolitan Planning Organizations (MPO) *i*

**Submit**   **Cancel**

4. You will be given the option of signing up for listservs from other departments. If you don't wish to sign up for any of other listservs just go to the bottom of the page and click submit.

5. A final page will come up and offer the ability to check your preferences if you choose.  If not click the finish button.  Your preferences will be saved, and you will then receive notices on those topics.

# Upcoming TPM Timeframes/Action Dates for MPOs - 11'22

Oct. 2020-Jan. 2021   The MPOs to receive from their urban transit agency the <u>FY21 transit asset management state-of-good-repair (SGR) targets</u>.  The group plan SGR targets for rural transit agencies are prepared and provided by MDOT.  The MPOs need only acknowledge receipt of those targets and support the transit agencies consideration of the targets in their planning and programming.

February 27, 2021   By this date, the MPO Policy Committee has taken approval action to support the calendar year <u>2021 State Safety Targets</u> for traffic, officially released by MDOT on Aug. 31, 2020, or to approve adoption of the MPO's own 2021 Safety Targets.

March 31, 2021   By this date, the MPO Policy Committee has taken approval action to support the <u>updated NHS Bridge Condition 4-year adjusted targets</u>.

July 21, 2021   By this date the MPO should have received from their metro transit agencies (5307 recipients), the <u>Public Transit Agency Safety Plan and its safety measures and targets</u>.   MPOs only need to acknowledge receipt of the transit operator's Agency Safety Plan (ASP).  The PTASPs are not required for rural transit agencies (5310/5311 subrecipients).

September 30, 2021   By this date, or when amended or updated thereafter, the MPO <u>TIPs and MTPs</u> are required to <u>include the new Bridge targets</u>.

January 1, 2022   Official start of the $2^{nd}$ Performance Period.

January 21, 2022   By this date, the MPO Policy Committee has taken action to <u>set (adopt) the transit safety targets</u>.

February 27, 2022   By this date, the MPO Policy Committees have taken approval action to <u>support the calendar year</u> <u>2022 State Safety Targets</u> for traffic, officially released by MDOT on Aug. 31, 2021, or to approve adoption of the MPO's own 2022 Safety Targets.  MPOs to send approval reporting documents to MDOT.

July 21, 2022   By this date, or when amended or updated thereafter, the MPO <u>TIPs and MTPs</u> <u>are required to include and discuss the new transit safety targets</u>.

August 31, 2022   MDOT to announce the calendar Year 2023 State traffic safety targets. MPOs have 180 days, until February 27, 2023, to adopt these targets or set their own.

Dec. 16, 2022   MDOT to announce establishment of 2-Year and 4-Year Pavement condition, Bridge condition, and System Performance Reliability Targets for the $2^{nd}$

Performance Period.  ==MPOs have 180 days, until June 14, 2023, to consider supporting the MDOT established targets, or to adopt their own targets.  MPOs to send approval reporting documents to MDOT.==

?  12'22 – 1'23       MDOT (and the MPOs individually?) to develop and announce targets for the new Green House Gas (GHG) $CO_2$ emission transportation performance measure.  MPOs will have 180 days hence to support the MDOT targets.

==February 27, 2023==       ==By this date, MPO Policy Committees have taken approval action to support the calendar year 2023 State traffic Safety Targets, or to approve adoption of the MPO's own 2023 Safety Targets.  MPOs to send approval reporting documents to MDOT.==

==June 14, 2023==       ==By this date, MPOs to adopt new MDOT established 2- and 4-year Pavement and Bridge Condition targets, and System Performance Measure targets, or establish their own, for the new 2nd Performance period (Jan. 1, 2022 to Dec. 31, 2025).  MPOs to send approval reporting documents to MDOT.==

?  , 2023       By this date, MPO Policy Committees have taken approval action to support the new GHG performance measure target.