



Notice of Meeting

Date/Time: Tuesday, January 16th, 2024 / 10:30 AM

Join Zoom Meeting:

<https://us06web.zoom.us/j/81351642472?pwd=ZCswM1JqWnZ2UXR2anNxV1BmTks1UT09>

Call In Phone Number: (312) 626-6799

Meeting ID: 813 5164 2472

Passcode: 505638

**Action Item*

| | |
|---|--------------------------------------|
| 1. Call to Order | Anton Schauerte |
| 2. Introductions | Anton Schauerte |
| 3. Changes to the Agenda | Anton Schauerte |
| 4. Approval of the December 12st, 2023 Meeting Minutes* | Anton Schauerte |
| 5. Treasurer’s Report | Lindsay Wallace |
| 6. Education Committee | Joel Fitzpatrick |
| 7. FHWA / FTA Update | Jenny Staroska / Kathleen Russell |
| 8. TAMC Update | Ryan Buck |
| 9. Finance Committee | Laurel Joseph |
| 10. Policy Committee | Steve Stepek |
| 11. JobNet Tech | Luke Walters |
| 12. MDOT | |
| SPS General Update | Don Mayle |
| Safety Targets Support / MOUs | John Lanum |
| Greenhouse Gas Performance Measure Presentation | Kelly Travelbee |
| S/TIP Development Schedule | Mark Kloha |
| 2020 ACUB Review Update | David Fairchild |
| 13. Other New Business | |
| 14. Adjournment | Laurel Joseph |



MEETING MINUTES / DECEMBER 12, 2023 / 10:30 AM

1. CALL TO ORDER

Chair Joseph called the meeting to order at 10:31 AM.

2. INTRODUCTIONS

Kyle Kirchmeier introduced Kevin Funtik, who recently started at MDOT's Local Count Program Coordinator.

3. CHANGES TO THE AGENDA

There were no changes to the agenda.

4. APPROVAL OF THE NOVEMBER 21, 2023 MEETING MINUTES*

A motion was made by Ryan Buck, supported by Steve Stepek, to approve the November 21, 2023 meeting minutes. The motion passed unanimously.

5. TREASURER'S REPORT

Lindsay Wallace indicated that the current balance remains at \$19,469. A security deposit to one of the venues for the 2024 Conference has just been paid. Lindsay stated that she will no longer serve as the MTPA Treasurer as she will begin a new position in 2024.

6. EDUCATION COMMITTEE

Brian Mulnix stated the committee is meeting internally and also with FHWA regarding technical sessions for the conference. July 29th - August 2nd will be the dates for the 2024 conference.

7. FHWA / FTA UPDATE

Christina Nicholaides provided an overview of the information provided in the agenda packet. Christina specifically stated that the final Greenhouse Gas final was recently released and provided an overview of the new performance measure.

Kathleen Russell indicated that a list of FTA updates has been included in the agenda packet. FTA is working on updating TRAMS to reflect changes as a result of the 2020 Census.

8. TAMC UPDATE



Ryan Buck mentioned that it appears that funds should be available for the work project that was previously discussed. The intent is to put out a one-time call for leftover funds. Eric Dykstra asked whether the funds could be used to rate non-motorized pathways. Ryan Buck stated it was not.

9. FINANCE COMMITTEE

Chair Joseph stated the committee met after the November MTPA meeting. The committee determined that each MPO will let its program manager know when adjustments have been carried out so that MDOT can put in the new targets into JobNet for the Fiscal Constraint report.

10. POLICY COMMITTEE

Steve Stepek stated there was no update.

11. JOBNET TECH

Luke Walters indicated that there were no major updates and the next meeting will be January 8th. Christina Nicholaides requested that air quality conformity functionality in JobNet will be discussed during the meeting.

12. MDOT UPDATES

SPS General Update: Don Mayle stated that the Title VI language has been finalized with FHWA. Don provided an overview of the complaint procedure. All MPOs will need to update their Title VI plans and upload the new version to their websites. Don also stated that the FY2025 buyout program will not be funded. Matt Lyle indicated that August Redistribution may be high in the upcoming year, but that obligation authority will be tight until August Redistribution occurs. Don encouraged MPOs to indicate to their local agencies to obligate projects early.

13. OTHER NEW BUSINESS

There was no new business.

14. ADJOURNMENT

Chair Joseph adjourned the meeting at 11:04 AM.

Michigan Transportation Planning Association (MTPA)

Meeting Attendance - 12/12/2023

| AGENCY | NAME | AGENCY | NAME |
|---------------|-----------------------|---------------|--------------------|
| BayCATS | Bryan Gillett | MDOT | Kelly Travelbee |
| BCATS | Jeff Franklin | MDOT | Kevin Funtik |
| BCATS | Pat Karr | MDOT | Kyle Kirchmeier |
| EMCOG | Cody Bodrie | MDOT | Lindsey Dowswell |
| FHWA | Christina Nicholaides | MDOT | Luke Walters |
| FTA | Jocelyn Hoffman | MDOT | Matt Galbraith |
| FTA | Kathleen Russell | MDOT | Matt Lyle |
| GCMPC | Jacob Maurer | MDOT | Max Gierman |
| GCMPC | McKenna Dutkiewicz | MDOT | Meredith Fryer |
| GVMC | George Yang | MDOT | Michele Zawerucha |
| GVMC | Laurel Joseph | SATS | Demetra Manley |
| GVMC | Mara Gericke | SCCOTS | Lindsay Wallace |
| GVMC | Mike Zonyk | SEMCOG | Adam Elghoul |
| KATS | Ali Townsend | SEMCOG | Ally Racisz |
| KATS | Megan Mickelson | SEMCOG | Michele Fedorowicz |
| KATS | Steve Stepek | SWMRPC | Kim Gallagher |
| MACC | Eric Dykstra | TAMC (HRC) | Sarah Plumer |
| MACC | Jason Latham | TCRPC | Jim Koenig |
| MDOT | Andrea Strach | WATS | Anton Schauerte |
| MDOT | Blake Wright | WATS | Maggie Huntley |
| MDOT | Brad Sharlow | WATS | Nick Sapkiewicz |
| MDOT | Brian Sanada | WATS | Ryan Buck |
| MDOT | Deanna Donahoo | WMSRDC | Brian Mulnix |
| MDOT | Dennis Kent | | |
| MDOT | Don Mayle | | |
| MDOT | Ed Fowler | | |
| MDOT | Heather Bowden | | |
| MDOT | Heather Hoeve | | |
| MDOT | Heidi Phaneuf | | |
| MDOT | James VanSteel | | |
| MDOT | Jim Ashman | | |
| MDOT | Jim Sturdevant | | |
| MDOT | John Lanum | | |
| MDOT | Josh Grab | | |
| MDOT | Karen Faussett | | |
| | | | |

**Updates from FHWA to MTPA
January 10, 2024**

Grants - [Key NOFO List](#)

Currently open notices of funding opportunities (NOFOs) include:

| Opening Date | NOFO | Operating Administration | Closing Date |
|---|---|---|---|
| Large Bridge NOFO: September 27, 2023 Planning Project Grants and Bridge Project Grants: December 20, 2023 | Bridge Investment Program Planning and other Bridge Projects | Federal Highway Administration | Large Bridge: November 27, 2023 for FY23/24 funding March 19, 2024 |
| 9/14/2023 | Thriving Communities | Office of the Secretary | Letters of Interest due November 15; NOFO applications due Nov 28 |
| 11/30/2023 | All Stations Accessibility Program | Federal Transit Administration | 1/30/2024 |
| 11/30/2023 | Rebuilding American Infrastructure with Sustainability and Equity (RAISE) | Office of the Secretary | 2/28/2024 |
| Winter 2023 | Low Carbon Transportation Materials Grants | Federal Highway Administration | TBD |
| January 2024 | High Priority - Enforcement Training Support | Federal Motor Carrier Safety Administration | TBD |

Other funding and grant-related information:

Additional funding opportunities for competitive grants can be found on the BIL [website](#). This also includes recorded webinars, award information, and eligibility criteria.

[DOT Navigator](#) is a resource to help communities understand how to apply for grants, and plan for and deliver transformative infrastructure projects and services.

Final Rule for Greenhouse Gas Emissions Performance Measure Effective January 8, 2024

On December 7, 2023, the Federal Highway Administration (FHWA) published the final rule for the greenhouse gas (GHG) emissions performance measure in the Federal Register [[88 FR 85364](#)], with an effective date of January 8, 2024. The final rule provides State Departments of Transportation (DOTs) and Metropolitan Planning Organizations (MPOs) a national framework for measuring and reporting transportation-related GHG emissions. More information is available [here](#) and [here](#).

Final Rule for Manual on Uniform Traffic Control Devices Effective January 18, 2024

On December 19, 2023, FHWA published the final rule adopting the [11th Edition of the Manual on Uniform Traffic Control Devices for Streets and Highways \(MUTCD\)](#) in the Federal Register [[88 FR 87672](#)], with an effective date of January 18, 2024. The MUTCD is the national standard for traffic control devices used on all public roads, bikeways, or private roads open to public travel. More information is available [here](#).

FRA Announces \$8.2 Billion in Awards for Passenger Rail Projects and Corridor Planning

On December 8, 2023, the Federal Railroad Administration (FRA) [announced](#) \$8.2 billion in awards from the Federal State Partnership for Intercity Passenger Rail Program and the Corridor Identification and Development (Corridor ID) Program. The Partnership Program will advance two high-speed rail corridors, and fund improvements to existing rail corridors for expanded service and performance. The Corridor ID Program aims to upgrade 15 existing rail routes, add or extend service on 47 new routes, and advance 7 new high-speed rail projects. More information is available [here](#) and [here](#).

USDOT Announces \$817 Million in Awards for Safe Streets and Roads

On December 13, 2023, the U.S. Department of Transportation (USDOT) [announced](#) \$817 million in awards from the Safe Streets and Roads for All (SS4A) Grant Program for 385 projects across the country. The SS4A Program funds regional, local, and Tribal initiatives through grants to prevent roadway deaths and serious injuries. More information is available [here](#) and [here](#).

USDOT Announces \$645 Million in Awards for Rural Transportation and Mobility

On December 12, 2023, the USDOT [announced](#) \$645 million in awards from the Rural Surface Transportation Grant (RSTG) Program. The RSTG Program supports projects that improve and expand the surface transportation infrastructure in rural areas to increase connectivity, improve the safety and reliability of the movement of people and freight, generate regional economic growth, and improve quality of life. More information is available [here](#) and [here](#).

FHWA Announces \$110 Million in Awards for Wildlife Crossings Pilot Program

On December 5, 2023, FHWA [announced](#) \$110 million in awards from the Wildlife Crossings Pilot Program (WCPP). The WCPP is a competitive grant program with the goal of reducing wildlife vehicle collisions while improving habitat connectivity for terrestrial and aquatic species. More information is available [here](#).

FHWA Announces \$9.7 Billion in Available Funding for Bridge Investment Program

On December 20, 2023, FHWA [announced](#) the availability of \$9.7 billion in funding through the Bridge Investment Program. FHWA is soliciting applications for “Planning” grants for planning, feasibility analyses, and revenue forecasting associated with the development of a project, and “Bridge Project” grants for bridge replacement, rehabilitation, preservation, and protection projects with total eligible costs of \$100 million or less. The application deadline is March 19, 2024. More information is available [here](#) and [here](#).

FTA Announces \$343 Million in Available Funding to Make Transit Stations Accessible for All

On December 1, 2023, the Federal Transit Administration (FTA) [announced](#) the availability of approximately \$343 million in funding through the [All Stations Accessibility Program \(ASAP\)](#). ASAP makes competitive funding available to assist in the financing of capital projects to repair, improve, modify, retrofit, or relocate infrastructure of stations or facilities for passenger use. The application deadline is January 30, 2024. More information is available [here](#) and [here](#).

USDOT Announces \$25 Million in Available Funding for Rural Autonomous Vehicle Program

On December 13, 2023, the USDOT [announced](#) the availability of \$25 million in funding through the Rural Autonomous Vehicle (RAV) Program. The RAV Program will be used for two awards to accredited non-profit institutions of higher education, or consortia thereof, as cooperative agreements on a competitive basis, to conduct research and to work with rural and Tribal communities to address the challenges of bringing the benefits of responsible integration of automated vehicles and associated technologies for air and surface mobility to rural and Tribal communities. The application deadline is March 13, 2024. More information is available [here](#) and [here](#).

Application Deadlines Approaching for Other USDOT Discretionary Grant Opportunities

Please be aware of the approaching application deadlines for the following discretionary grant opportunities from the USDOT:

- [January 17 – Saving Lives with Connectivity: Accelerating Vehicle to Everything \(V2X\) Deployment;](#)
- [January 23 – Accelerated Innovation Deployment \(AID\) Demonstration;](#)
- [February 2 – Advanced Transportation Technology and Innovation \(ATTAIN\) Program;](#)
- [February 13 – Innovative Coordinated Access and Mobility \(ICAM\) Pilot Program;](#) and
- [February 28 – Rebuilding American Infrastructure with Sustainability and Equity \(RAISE\) discretionary grant program.](#)

FHWA Launches New Website for HEPGIS

The FHWA Office of Planning, Environment, and Realty recently launched a new website for HEPGIS, the Office's online geographic information system (GIS) for web-based applications, maps, and data. More information is available at <https://hepgis-usdot.hub.arcgis.com/>.

USDOT Resources for Benefit-Cost Analysis, Rural Grant Applications, and Equity

USDOT recently published the following resources:

- [Benefit-Cost Analysis Guidance for Discretionary Grant Programs;](#)
- [Benefit-Cost Analysis Spreadsheet Template for Discretionary Grant Programs;](#)
- [Rural Grant Applicant Toolkit for Competitive Federal Transportation Funding;](#) and
- [Intersections: Transportation Data + Equity Hub 1.0.](#)

FHWA Resources for TPM, TSMO, Mitigation, Traffic Management, Safety, and Resilience

FHWA recently published the following resources:

- [Highlights From the Third Performance Management Regulation Peer Exchange Series for State DOTs;](#)
- [Planning for Transportation Systems Management and Operations: A Practitioner's Reference;](#)

- [Programmatic Mitigation Planning Guidebook](#);
- [Review of Traffic Management Systems - Current Practice](#);
- [Safe System Approach for the Urban Core](#);
- [Trails as Resilient Infrastructure Guidebook](#); and
- [Vulnerable Road User Research Plan](#).

NCHRP Research on Road Usage Charge and Resilience

The National Cooperative Highway Research Program (NCHRP) recently published the following research:

- [Road Usage Charge Guide](#); and
- [Business Case and Communications Strategies for State DOT Resilience Efforts](#).

Upcoming Webinars on Equity, GHG, Advanced Air Mobility, and Unmanned Aircraft Systems

Here is the registration information for some upcoming webinars in 2024:

- [January 5 – Cutting Carbon from Transportation: State and Local Best Practices](#);
- [January 5 – Advisory Committee on Transportation Equity](#);
- [January 17 – Environmentally Responsible Advanced Air Mobility](#);
- [January 23 – Considerations for Equity in Advanced Air Mobility](#);
- [February 6 – International Collaboration in Advanced Air Mobility](#);
- [February 7 – Global Benchmarking Study on Unmanned Aircraft Systems](#); and
- [February 15 – The Advanced Air Mobility Workforce of the Future](#).

A list of additional upcoming meetings, events, and NHI training opportunities can be found [here](#).

January 2024 Updates from FTA to MTPA

Now Available: Mental Health Resources for Transit Workers

Research has shown that the holidays can be more difficult for those struggling with mental health. FTA has [compiled online resources](#) to support the transit industry during challenging times covering topics such as mental health, wellness and self-care, suicide prevention and active shooter preparedness.

Additionally, FTA issued [Safety Advisory 22-4: Suicide Prevention Signage on Public Transit](#) to recommend that transit agencies apply best practices to their suicide prevention signage and messaging campaigns. The advisory aims to reduce suicide attempts and for transit agencies to assess suicide event data to monitor the impact of signage.

Mental health is an important part of overall health and well-being and can be a difficult topic to discuss. FTA encourages transit workers to share these online resources widely with the transit agencies in their networks.

NOW AVAILABLE: FTA Drug & Alcohol Program Newsletter — December 2023, Issue 79

[Issue 79 of the FTA Drug & Alcohol Program Newsletter](#) is now available. This issue includes information on the 17th Annual FTA Drug and Alcohol Program National Conference, the new Drug and Alcohol Management Information System login process, troubleshooting the Custody and Control Form and cancelled test and more.

Please share this newsletter with colleagues and send comments and questions to FTA.DAMIS@dot.gov.

RECORDING NOW AVAILABLE: Developing Community-Based Public Safety Programs for Transit Webinar

On December 14, 2023, FTA hosted the Developing Community-Based Public Safety Programs for Transit webinar. Attendees heard from Southeastern Pennsylvania Transportation Authority (SEPTA), Central Ohio Transit Authority (COTA) and Los Angeles County Metropolitan Transportation Authority (LA Metro) about how community-based public safety programs can address public safety concerns and improve the rider experience. SEPTA, COTA and LA Metro shared their experiences establishing a community-based program, including best practices and lessons learned.

The webinar [recording](#) and [presentation](#) are now publicly available.

COMMENT PERIODS EXTENDED: Transit Worker Hours of Service and Fatigue Risk Management Advance Notice of Proposed Rulemaking & State Safety Oversight Notice of Proposed Rulemaking

On December 21, 2023, FTA will be issuing extensions to the comment periods for the [Transit Worker Hours of Service and Fatigue Risk Management Advance Notice of Proposed Rulemaking \(ANPRM\)](#) and the [State Safety Oversight \(SSO\) Notice of Proposed Rulemaking \(NPRM\)](#).

The ANPRM comment period will be open until Monday, January 29, 2024.

The SSO NPRM comment period will be open until Thursday, February 15, 2024.

FTA Issues for Public Comment a Proposed General Directive on Required Actions Regarding Assaults on Transit Workers

FTA is issuing for public comment a [proposed General Directive on Required Actions Regarding Assaults on Transit Workers](#), initiating a significant step to reduce assaults on our nation's transit workforce, an ongoing concern in the transit industry.

This proposed General Directive is in response to the ongoing incidents of assaults on transit workers, and FTA's concern about the need to address the risk of assaults on transit workers. The General Directive:

Requires each transit agency subject to the [Public Transportation Agency Safety Plans \(PTASP\)](#) regulation to conduct a safety risk assessment related to assaults on transit workers on the public transportation system they operate using the Safety Management Systems (SMS) processes outlined in their Agency Safety Plan;

Requires each transit agency to identify safety risk mitigations or strategies based on its safety risk assessment. As required by the Bipartisan Infrastructure Law, each transit agency serving a large urbanized area must involve the joint labor-management Safety Committee when identifying safety risk mitigations; and

Requires each transit agency to provide information to FTA on how they are assessing, mitigating and monitoring the safety risk related to assaults on transit workers within 60 days of issuance of the final General Directive.

This information will help FTA understand how transit worker assault safety risk assessments and safety risk mitigations vary throughout the industry, informing the agency of further activities that may be effective in reducing the risk of assaults on transit workers.

The comment period for the proposed General Directive will be open for 60 days and close on February 20, 2024.

NOW AVAILABLE: FTA PTASP TAC Update: Early January 2024

The latest [Public Transportation Agency Safety Plan \(PTASP\) Technical Assistance Center \(TAC\) Update](#) is available. This issue focuses on recent questions to the TAC.

The PTASP webinar mailbag episode, “Your Questions Answered” will be available in January. View past [PTASP webinars](#), review Q&A highlights, visit the [Agency Safety Plan Directory](#) and more.

USDOT Extends Comment Period for Public Input on Improving Accessibility of Transit Facilities for People with Disabilities

To continue to promote equity in public transportation, the U.S. Department of Transportation is seeking public input on ways to improve the accessibility of public transportation facilities for people with disabilities. The Department recently [extended](#) through February 20, 2024 the period for people to submit comments to its [Request for Information \(RFI\)](#).

The Department strives to provide equitable access so that people with disabilities are able to use and navigate public transit with the same ease, reliability, and independence as any other user. Input from transit riders, adaptive technology professionals, and the transit industry is critically important in informing USDOT as it contemplates potential enhancements to the [ADA standards](#).

REGISTER: Human Trafficking Prevention Month FTA Webinar — January 24, 2024

FTA is hosting a [Human Trafficking Prevention Month Webinar](#) on Wednesday, January 24, 2024 at 2 p.m. ET. During the webinar, Kristen Joyner of the South West Transit Association (SWTA) will facilitate a discussion with representatives from the Oklahoma Transit Association and Prairie Hills Transit (SD) about how their organizations have implemented resources from the Safety4Transit website to prevent crime and human trafficking.

As part of an FTA-funded crime prevention grant, the Texas Transportation Institute (TTI), SWTA and the Community Transportation Association of America (CTAA) partnered in the development of the [safety4transit.org](#) website to prevent crime and human trafficking at smaller transit agencies.

Draft FY 2026-2029 STIP/TIP Development Schedule

1/9/24

| | Timeframe | STIP (MDOT) | TIP (MPOs) |
|---------------------------------------|---|--|---|
| Prepare Draft STIP Document | May 2024 | MTPA Review | |
| | | MTPA reviews the STIP/TIP Development Schedule, Guidance Document on Planning Factor, Performance Measures, Performance Based Planning (MDOT will provide) | |
| | August/September 2024 | MPO Local Call For Projects due back to MPO October 1 st | |
| | October 2024 | After federal revenue announcement, cooperatively develop the federal and state revenue estimate and its distribution statewide. | |
| | October/November 2024 | Project Selection | |
| | | MDOT region offices discuss the 5 year Transportation Program and the recommended MDOT projects with the MPOs. After consideration of MPO comments, MDOT regions provide trunkline project list to MPOs. | MPOs conduct project selection process based on the 5 Year Transportation Program |
| | | | MPOs enter their local projects in JobNet |
| | February 2025 | February 1 st – MDOT Regions review project lists in JobNet for accuracy. Begin general program account (GPA) development. Ensure all MDOT projects are on the MAP database | MPO committees review draft JobNet TIP project list and financial constraint demonstration. MPOs enter their local projects in JobNet |
| | March 2025 | Take final snapshot (March 17th) Complete GPAs. Provide final snapshot & GPAs to MDOT regions and MPOs. | All projects must be on the MAP database by March 17th. Final project lists are provided to the MPOs |
| | March - April 2025 | Air Quality Conformity, Environmental Justice Analysis and Environmental Consultation | |
| | | Complete STIP and environmental justice analysis. Hold MITC-IAWGs, complete air quality analysis, create documents or reports. | Complete TIP, environmental justice analysis, and environmental consultation. Prepare draft TIP document. Hold MITC-IAWGs, complete air quality analysis, create document or report. |
| | May - June 2025 | Draft STIP | |
| | | Finalize draft STIP document. – May 16 th through June 13 th . | MPO TIP Approval MPO TAC & Policy Committees approve final FY 2026-2029 TIP by both TAC and Policy by end of June. Policy resolution supporting conformity determination. Approve final amendment to the FY 2023-2026 TIP for FY 2026. Align the FY 2026 years. |
| | July 1, 2025 | Submit TIPs to MDOT on or before July 1st | |
| | July 1 – July 15 2025 | Finalize STIP Document statewide financial constraint. | MDOT reviews MPO TIP documents TIP documents are reviewed by MDOT. TIP financial tables are incorporated into the statewide financial constraint demonstration. |
| | July 15 – August 15, 2025 | Begin public comment period on July 15 th for STIP. Obtain MDOT management approval. | |
| August 15, 2025 | Submit STIP and TIPs to FHWA and FTA | | |
| August 15 – September 30, 2025 | FHWA, FTA review STIP and TIP documents and FHWA submits documents to EPA | | |
| September 30, 2025 | FHWA and FTA approve STIP and TIPs | | |
| October 1, 2025 | Notification of Approval | | |
| | Notify all stakeholders of STIP approval and conformity determination. Update all STIP fields in MAP database. Save original approved STIP/TIP JobNet for official records, auditors, and STIP stability analysis | Notify stakeholders of MPO STIP approvals and conformity determination. | |

Public Participation

The TIP (MPO) schedule is a generic schedule and does not apply to any specific MPO. Contact the individual MPOs for specific TIP development schedules.