



Notice of Meeting

Date/Time: Tuesday, January 17th, 2022 / 10:30 AM

Join Zoom Meeting:

<https://us06web.zoom.us/j/81351642472?pwd=ZCswM1JqWnZ2UXR2anNxV1BmTks1UT09>

Meeting ID: 813 5164 2472

Passcode: 505638

**Action Item*

1. Call to Order	Laurel Joseph
2. Introductions	Laurel Joseph
3. Changes to the Agenda	Laurel Joseph
4. Approval of the December 13th, 2022 Meeting Minutes*	Laurel Joseph
5. Treasurer’s Report	Lindsay Wallace
6. Education Committee	Ryan Buck
7. FHWA / FTA Update	Andrew Sibold / Susan Weber
8. TAMC Update	Ryan Buck
9. Finance Committee	Laurel Joseph
10. Policy Committee	Steve Stepek
11. JobNet Tech	Jeff Franklin
12. MDOT	
FY 23 Earmarks	Matt Lyle
Safe Routes to School Mini Grant RFPs Open Now, Due 3/3	Mike Smith
SPS General Updates	Don Mayle
U.S. Census - Urbanized Area Information	Don Mayle
U.S. Census - ACUB Process	David Fairchild
13. Other New Business	
14. Adjournment	Laurel Joseph



MEETING MINUTES / DECEMBER 13, 2022 / 10:30 AM

1. CALL TO ORDER

Chair Joseph called the meeting to order at 10:31 AM.

2. INTRODUCTIONS

Heather Hoeve and Ally Racisz provided introductions. Heather is a Transportation Planner at MDOT and Ally is a Planner II at SEMCOG.

3. CHANGES TO THE AGENDA

Chair Joseph made a motion to add “Change to General Program Account (GPA) Document” to the “MDOT Update” agenda item as part of the December 13th agenda.

A motion was made by Steve Stepkek, supported by Ryan Buck, to approve the agenda, as modified. The motion passed unanimously.

4. APPROVAL OF THE NOVEMBER 15th, 2022 MEETING MINUTES*

A motion was made by Steve Stepkek, supported by Ryan Buck, to approve the November 15th, 2022 meeting minutes. The motion passed unanimously.

5. TREASURER’S REPORT

Lindsay Wallace stated that there has been no activity since the November meeting. The current balance is just under \$17,000.

6. EDUCATION COMMITTEE

Ryan Buck stated that for the 2023 MTPA conference, the Call for Presentations has been published. Ryan provided a few ideas for possible topics to discuss at the event.

7. FHWA/ FTA UPDATE

Andrew Sibold indicated that the FHWA updates are listed in the packet. No updates were provided by FTA.

8. TAMC UPDATE

Ryan Buck stated that the data collection season has ended and that 70,000 miles of data were submitted. Ryan also reminded the committee to make sure MPOs communicate with local agencies to ensure the local agencies know what activities are reimbursable.



9. FINANCE COMMITTEE

Chair Joseph stated that there was no new business, however, the PL subcommittee would begin convening again once the urban area announcements were made.

10. POLICY COMMITTEE

Steve Stepek indicated that the next meeting will be scheduled sometime in January 2023. Anyone who is interested in participating should contact Steve.

11. JOBNET TECH

Jeff Franklin stated that at the December 5th meeting, the Fiscal Year (FY) Obligation Reports, programming of LFFE funds with STBG funding as it relates to the FY Obligation Reports, and the MDOT Open Data Portal were discussed. The next meeting is scheduled on January 9, 2023.

12. MDOT UPDATES

GPA Policy: Don Mayle stated that as mentioned at the November meeting, there was a request to update the General Program Account (GPA) Policy which would increase the project cost limit allowed for inclusion into a GPA from \$5,000,000 to \$10,000,000 for projects located within the Grand Valley Metropolitan Council's (GVMC) metropolitan planning area. Andrew Sibold and Susan Weber concurred that FHWA and FTA, respectively, do not have any issues with the proposed change.

A motion was made by Steve Stepek, supported by Ryan Buck, to amend the GPA Policy to include the new language, as presented. The motion passed unanimously.

Chair Joseph left the meeting. Steve Stepek chaired the remainder of the meeting.

SPS General Updates: Don Mayle indicated that applications for the FY24 Federal Buyout Program would end at the end of the day. There were 53 requests received, amounting to \$34.8 million, which equates to \$31.2 million in state funds to be provided to the local agencies. SPS Program Managers are scheduling Pre-UWP meetings, which will happen virtually.

TPM Update: John Lanum mentioned that an updated TPM timeline was included in the packet. John indicated that when new Transit Asset Management (TAM) targets are created by a transit agency, MPOs are not required to update their current TIP or LRTP to include the



new targets. However, upon receiving new TAM targets, MPOs should acknowledge that they have received them from a transit agency. When an MPO develops its next TIP or LRTP, the new TAM targets should be included in either/both documents.

The group targets that MDOT prepares for the Michigan rural transit agencies are forthcoming. Once MPOs receive the group targets, they only need to acknowledge receiving them.

John also indicated that when an MPO has adopted new performance measure targets, the MPO needs to submit a letter to Todd White (Director of MDOT's Bureau of Transportation Planning) including, (1) the date the targets were approved, (2) a summarization or table of the targets that were approved, and (3) the signatures of the MPOs Executive Director and the Chair of the MPO's Policy Committee. A letter explaining this will be revised and sent to the MTPA group.

FHWA Roadway Data Improvement Program (RDIP): Heather Hoeve stated that the Model Inventory of Roadway Elements (MIRE) Fundamental Data Elements (FDE) is a federally-required collection of roadway safety data items. Heather's team will be participating in FHWA's RDIP, which will review MDOT's data collection/management processes, stakeholder communications, and other items. MPOs are invited to attend the RDIP, which will take place during the week of March 6th, however, space is limited to three representatives from three MPOs

U.S. Census Release - Urban Area Information Release: David Fairchild stated that the U.S. Census Bureau anticipates releasing new Urban Area (UA) boundaries on December 29th, 2022. Once received, MDOT will analyze the data/files, prepare the public website, and complete UA presentations, which will take between 1-3 months. MDOT will then begin working with the local stakeholders in each UA to begin scheduling and holding the UA adjustment meetings. This is anticipated to take place in either March or April 2023.

13. OTHER NEW BUSINESS

Christina Ignasiak stated that an RFP was being developed for the assistance in developing the Resiliency Improvement Plan that MDOT is opting to create.

Don Mayle stated that CPG meetings would be scheduled for around mid-January 2023.



Michigan Transportation Planning Association

Anton Schauerte asked when CMAQ performance measure targets were due. John Lanum indicated that CMAQ performance measures were included in the System Reliability performance measure, set to be released by 12/16/22.

14. ADJOURNMENT

Steve Stepek adjourned the meeting at 11:07 AM.

Michigan Transportation Planning Association (MTPA)
Meeting Attendance
December 13, 2022, 10:30 AM

AGENCY	NAME	AGENCY	NAME
BCATS	Pat Karr	MDOT	Matt Lyle
FHWA	Andrew Sibold	MDOT	Max Gierman
FHWA	Christina Ignasiak	MDOT	Meredith Fryer
FTA	Susan Weber	MDOT	Michele Zawerucha
GCMPC	Jason Nordberg	MDOT	Michelle Weber-Currie
GVMC	Andrea Faber	MDOT	Mike Toth
GVMC	Laurel Joseph	MDOT	Richard Bayus
KATS	Ali Townsend	SATA	Demetra Manley
KATS	Megan Mickelson	SCCMPC	Lindsay Wallace
KATS	Steve Stepek	SEMCOG	Ally Racisz
MACC	Alec Miller	SEMCOG	Michele Fedorowicz
MACC	Eric Dykstra	SWMPC	Kim Gallagher
MACC	Jason Latham	TCRPC	Andrea Strach
MATS	Bryan Gillett	TCRPC	Jim Koenig
MDOT	Brad Sharlow	WATS	Anton Schauerte
MDOT	Bryan Armstrong	WATS	Nick Sapkiewicz
MDOT	Brian Sanada	WATS	Ryan Buck
MDOT	Brian Stark	WMSRDC	Brian Mulnix
MDOT	David Fairchild	WMSRDC	Joel Fitzpatrick
MDOT	Deanna Donahoo		
MDOT	Dennis Kent		
MDOT	Don Mayle		
MDOT	Heather Bowden		
MDOT	Heather Hoeve		
MDOT	James VanSteel		
MDOT	Jana Nicol		
MDOT	Jeff Franklin		
MDOT	Jim Ashman		
MDOT	Jim Sturdevant		
MDOT	John Lanum		
MDOT	Josh Grab		
MDOT	Kyle Herreman		
MDOT	Luke Walters		
MDOT	Mark Kloha		

Updates from FHWA to MTPA

January 17, 2023

Questions: christina.ignasiak@dot.gov

- **GTFS Data Update:** The Bureau of Transportation Statistics (BTS) released an update of its Government Transportation Financial Statistics (GTFS), with data through 2020. GTFS provides a set of maps, charts, and tables with information on transportation-related revenue and expenditures for all levels of government, including federal, state, and local, and for all modes of transportation. The update is available at <https://www.bts.gov/gtfs>
- **FY 2023 RAISE \$1.5 Billion Discretionary Grants Notice of Funding Opportunity:** On December 14th, 2022 the U.S. Department of Transportation published a [Notice of Funding Opportunity \(NOFO\)](#) for \$1.5 billion in grant funding through the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) discretionary grant program for 2023. The popular program helps communities around the country carry out projects with significant local or regional impact. The NOFO is available [here](#). The deadline for applications is 11:59 PM EST on February 28, 2023, and selections will be announced no later than June 28, 2023.
- **Census Bureau Publishes the List of Qualifying Urban Areas from the 2020 Census:** On December 29, 2022, the U.S. Census Bureau published a [Federal Register notice](#) announcing the list of qualifying urban areas from the 2020 Decennial Census. In the coming months, the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) will use the Census Bureau's list of qualifying areas to publish a Federal Register notice designating the urban areas with populations over 200,000 as transportation management areas (TMAs). In the interim, the FHWA Office of Planning will update [FHWA's Census Issues website](#), including the [estimated schedule of activities](#) and [frequently asked questions \(FAQs\)](#). More information is available from the Census Bureau [here](#). *More to come from MDOT.*
- **Fiscal Year 2023 Appropriations Approved Through September 30, 2023:** the President signed a [consolidated appropriations act](#) on December 29, 2022 to approve FY 2023 funding through September 30, 2023
- **FHWA Publishes Implementation Guidance for the National Highway Freight Program:** On December 14, 2022, the FHWA Office of Operations published [implementation guidance](#) for the National Highway Freight Program (NHFP) under the Infrastructure Investment and Jobs Act (IIJA) (also known as the Bipartisan Infrastructure Law (BIL)). The NHFP is focused on improving the condition and performance of the National Highway Freight Network (NHFN) and ensuring the network provides the foundation for the U.S. to compete in the global economy. The implementation guidance provides information on funding, eligible activities, and requirements of the NHFP.
 - Bureau of transportation statistics (BTS) released updated Freight Analysis Framework data (FAF 5.4.1) located on the [Freight Analysis Framework](#) website.
- **[Housing Coordination --Section 134 of title 23](#)**
 - “(b) (ii) Coordinate, to the extent practicable, with applicable State and local entities to align the goals of the process with the goals of any comprehensive housing affordability

strategies established within the metropolitan planning area pursuant to section 105 of the Cranston-Gonzalez National Affordable Housing Act (42 U.S.C. 12705) and plans developed under section 5A of the United States Housing Act of 1937 (42 U.S.C. 1437c-1).”

- “(C) (i) A metropolitan planning organization serving a transportation management area may develop a housing coordination plan that includes projects and strategies that may be considered in the metropolitan transportation plan of the metropolitan planning organization.”

- **January 23rd Webinar on Success Strategies for Metropolitan Planning Organizations:** On Monday, January 23, 2023 at 2:00 pm Eastern, the Transportation Research Board (TRB) is hosting a webinar entitled, “Success Strategies for Metropolitan Planning Organizations.” This webinar is based on [NCHRP Research Report 1002](#) and will share a searchable database and 12-topic toolkit that agencies can access to enhance their success delivering products and services. Registration information is available [here](#)



U.S. Department
of Transportation
**Federal Highway
Administration**

Memorandum

Subject: **ACTION:** Allocation of Highway Infrastructure Programs Projects designated in Division L of the Consolidated Appropriations Act, 2022 [CFDA No. 20.205]

Date: June 28, 2022

In Reply
Refer to: HISM-40

From: Peter J. Stephanos
Director, Office of Stewardship, Oversight,
and Management

To: Brian R. Bezio
Chief Financial Officer

Division Administrator

The Consolidated Appropriations Act, 2022 (Public Law 117-103) appropriates a total of \$2,444,927,823 for Highway Infrastructure Programs (HIP) from the General Fund of the Treasury for fiscal year (FY) 2022. Of such amount, \$846,927,823 is set aside for “Community Project Funding / Congressionally Directed Spending.” The project descriptions for the 309 projects can be found in the “Community Project Funding / Congressionally Directed Spending” table in the Joint Explanatory Statement incorporated by reference in Division L of the Consolidated Appropriations Act, 2022. State departments of transportation (DOTs) are the recipients for 307 projects totaling \$845,719,823 and the Office of Federal Lands Highway (FLH) was allotted funding for two Gila River Indian Community projects totaling \$1,208,000. These funds are in addition to any other funds, including contract authority, provided in FY 2022.

With this memorandum, we are allocating \$845,719,823 for 307 projects to the States, as indicated in the attachment to this memorandum, to be administered in the Fiscal Management Information System (FMIS) (FMIS program code Y928; DELPHI fund value 1550574B50 050). This funding is not subject to any obligation limitation that applies to Federal-aid contract authority.

These funds remain available for obligation through September 30, 2025. Any such amounts not obligated on or before September 30, 2025, shall expire. Once the period for obligation has expired, these funds will only remain available for adjusting and liquidating obligations as authorized in accordance with title 31, United States Code (U.S.C.), section 1553.

Obligated earmark balances are available for expenses properly charged to the account and incurred until September 30, 2030. After that date, any unexpended balances of obligated earmark funds shall be cancelled in accordance with 31 U.S.C. 1552 and shall no longer be available for obligation or expenditure.

Demo IDs have been assigned for each project to properly track these funds to ensure that they are only obligated and expended for the specific project for which they were designated. Each project has been assigned a unique Demo ID that links the funding to the specific project description as listed in the Joint Explanatory Statement accompanying the Consolidated Appropriations Act, 2022. Since the project description defines the scope of work on which the funds may be legally expended, the funding for the project can only be utilized for the activities within the scope and physical limits of the project as defined by the project description. The Demo IDs under which these funds are being distributed are also included in the attachment to this memorandum.

Except as otherwise provided, these funds are to be administered as if apportioned under chapter 1 of title 23, U.S.C. Therefore, these projects are to be administered as title 23 projects in accordance with the applicable statutory and regulatory provisions contained in title 23, U.S.C. and Code of Federal Regulations (CFR), as well as other applicable Federal requirements, such as the National Environmental Policy Act (42 U.S.C. 4321, et seq.) and the Disadvantaged Business Enterprise Program. The State, through its DOT in accordance with 23 U.S.C. 302, is the direct recipient of these funds and is responsible for administration of these funds. If the State DOT acts as a pass-through entity of Federal assistance, the State DOT maintains the passthrough responsibilities specified in 2 CFR 200.332.¹

The Federal share for these State projects is governed by 23 U.S.C. 120, as amended by the Infrastructure Investment and Jobs Act (IIJA) (Public Law 117-58, also known as the “Bipartisan Infrastructure Law”) (BIL). It is generally 80 percent (See 23 U.S.C. 120(b)). The Federal share for projects on the Interstate System is 90 percent unless the project adds lanes that are not high-occupancy-vehicle or auxiliary lanes (See 23 U.S.C. 120(a)). For projects that add single occupancy vehicle capacity, that portion of the project will revert to the 80 percent level. An upward sliding scale adjustment is available to States having public lands ([Sliding Scale Rates In Public Land States](#)). States may use a lower Federal share on Federal-aid projects as provided in 23 U.S.C. 120(h). These funds may not be used as the non-Federal match for other Federal programs unless there is specific statutory authority (2 CFR 200.306(b)(5)). The Consolidated Appropriations Act, 2022, does not provide authority for use of these funds as a non-Federal match for other Federal programs, including Federal-aid programs under title 23, U.S.C.

Generally, Project Agreements should not be modified to replace one Federal fund category with another unless specifically authorized by statute (23 CFR 630.110(a)). For additional information on earmarked funds, see [Q&As on Obligation of Earmarked Funds for Federal-Aid Projects](#).

¹ Tribal projects funded from these amounts are to be administered as if allocated under chapter 2 of title 23, U.S.C.

Earmarked funds shall not participate in costs incurred prior to the date of project agreement (23 CFR 630.106(b)).

By copy of this memorandum, we request that the Office of the Chief Financial Officer:

- 1) create the Demo IDs identified in the attached table, and
- 2) process these allocations.

If there are any questions, please contact Tony DeSimone at 317-226-5307 or by email at Anthony.DeSimone@dot.gov or Amy Inglis at 605-776-1009 or by email at Amy.Inglis@dot.gov.

Attachment

FHWA: HIPA: AINGLIS: 06/27/2022

S:\HIPA10\Correspondence\FY_2022\Legislative Projects - Demos\20220627 Allocation of HIP Projects

cc:

HISM-1 (Stephanos, Peter)

HISM-40 (Marrero, Moises; Bartz, David; Amy Inglis, DeSimone, Anthony)

HIF (Young, Charlena; Sullivan, Amy)

HCF (HCFB_SystemsTeam@dot.gov; Sim, Miranda; Kwok, Lily)

HPLS (Arnade, Tim; Lomax, Brian; Zaidi, Alina; Dane, Heather)

FHWA-#ALLDA-OfficialMailbox

FHWA-#ALLDFS-OfficialMailbox

FHWA Financial Management-All

SRTS 2023-2024 Mini Grant Applications Open with High Schools Eligible

Attn: School Administrators, Parents, and Volunteers,

The Safe Routes to School (SRTS) Mini Grant Request for Proposals (RFP) for the 2023-2024 school year is now open and we are accepting applications until 5:00 p.m., Friday, **March 3, 2023**.

Mini Grants are an excellent way to make quick gains in your community with the SRTS movement, inspiring change in the transportation culture around schools and neighborhoods. The grants are intended to support active transportation programs that encourage and educate students about healthy, active ways to travel safely to and from school.

Applicants are eligible to receive up to \$15,000 per school, with a maximum of \$120,000 per applicant for eight or more schools. Schools with students in grades K-12, or affiliated non-profits, are eligible to apply. Applications are competitive and funding is limited. Refer to our [SRTS Mini Grant webpage](#) for more details.

We recommend attending our “[How to Apply for a Mini Grant Informational Session](#)” on **February 9** at 3:30 p.m. to review the Mini Grant submission process and examine the application documents with time built-in for questions & answers.

For questions about the Mini Grants, contact Program Coordinator Adam Jenks:

[Adam Jenks](#) MURP

Safe Routes to School Program Coordinator

Michigan Fitness Foundation

Desk: 517-908-3816

www.saferoutesmichigan.org

www.michiganfitness.org



Safe Routes to School