



Notice of Meeting

Date/Time: Tuesday, May 16th, 2023 / 10:30 AM

Join Zoom Meeting:

<https://us06web.zoom.us/j/81351642472?pwd=ZCswM1JqWnZ2UXR2anNxV1BmTks1UT09>

Call In Phone Number: (312) 626-6799

Meeting ID: 813 5164 2472

Passcode: 505638

**Action Item*

1. Call to Order	Laurel Joseph
2. Introductions	Laurel Joseph
3. Changes to the Agenda	Laurel Joseph
4. Approval of the April 18th, 2023 Meeting Minutes*	Laurel Joseph
5. MDOT	
LAP Update on Safety Project Programming	Heidi Spangler
SPS General Update	Don Mayle
MTP 101 (Basic of Transportation Planning) Training	Brad Sharlow
NEVI Program Update	Niles Annelin
OHSP Public Engagement with MPO Assistance	Emily Shinevar / Alicia Sledge
6. Treasurer's Report	Lindsay Wallace
7. Education Committee	Ryan Buck
8. FHWA / FTA Update	Christina Nicholaides / Susan Weber
9. TAMC Update	Ryan Buck
10. Finance Committee	Laurel Joseph
11. Policy Committee	Steve Stepek
12. JobNet Tech	Jeff Franklin
13. Other New Business	
14. Adjournment	Laurel Joseph

Michigan Transportation Planning Association (MTPA)
Meeting Attendance
April 18, 2023, 10:30 AM

AGENCY	NAME	AGENCY	NAME
BayCATS	Dominic Pavone	MDOT	Karen Faussett
BCATS	Pat Karr	MDOT	Kari Martin
EMCOG	Cody Bodrie	MDOT	Lindsey Dowswell
FHWA	Christina Nicholaides	MDOT	Luke Walters
FHWA	Jenny Staroska	MDOT	Mark Kloha
FTA	Kathleen Russell	MDOT	Matt Galbraith
GCMPC	Jacob Maurer	MDOT	Matt Lyle
GVMC	Andrea Faber	MDOT	Max Gierman
GVMC	George Yang	MDOT	Michelle Weber-Currie
GVMC	Laurel Joseph	MDOT	Mike Smith
GVMC	Mara Gericke	MDOT	Orlando Curry
KATS	Ali Townsend	MDOT	Richard Bayus
KATS	Megan Mickelson	MDOT	Tyler Kent
KATS	Steve Stepek	NN	Rob Carson
MACC	Alec Miller	OHSP	Emily Shinevar
MACC	Eric Dykstra	SATA	Demetra Manley
MACC	Jason Latham	SEMCOG	Ally Racisz
MATS	Bryan Gillett	SEMCOG	Brian Mohr
MDOT	Brad Sharlow	SEMCOG	Michele Fedorowicz
MDOT	Brian Sanada	SWMPC	Kim Gallagher
MDOT	Brian Stark	TCRPC	Jim Koenig
MDOT	Bryan Armstrong	TCRPC	Nicole Baumer
MDOT	Craig Newell	WATS	Anton Schauerte
MDOT	David Fairchild	WATS	Maggie Huntley
MDOT	Don Mayle	WATS	Nick Sapkiewicz
MDOT	Ed Fowler	WATS	Ryan Buck
MDOT	Heather Bowden	WMSRDC	Brian Mulnix
MDOT	Heather Hoeve	WMSRDC	Joel Fitzpatrick
MDOT	Heidi Phaneuf	Public	Julianne Chard
MDOT	James VanSteel		
MDOT	Jeff Franklin		
MDOT	Jim Ashman		
MDOT	Jim Sturdevant		
MDOT	John Lanum		



MEETING MINUTES / APRIL 18, 2023 / 10:30 AM

1. CALL TO ORDER

Steve Stepek called the meeting to order at 10:30 AM.

2. INTRODUCTIONS

Cody Bodrie, Jenny Staroska, and Emily Shinevar provided introductions. Cody is a Transportation Planner at EMCOG, Jenny is a Community Transportation Planner at FHWA - Michigan Division, and Emily works for the Michigan Office of Highway Safety Planning.

3. CHANGES TO THE AGENDA

Anton Schauerte noted that agenda item #4 should be updated from “Approval of the March 18, 2023 meeting minutes” to “Approval of the March 21, 2023 meeting minutes”.

4. APPROVAL OF THE MARCH 21, 2023 MEETING MINUTES*

A motion was made by Ryan Buck, supported by Jason Latham, to approve the March 21, 2023 meeting minutes. The motion passed unanimously.

5. TREASURER’S REPORT

Anton Schauerte reported that the balance as of 4/13 is \$15,569 and the PayPal balance is \$3,542.

6. EDUCATION COMMITTEE

Ryan Buck provided a brief overview of speakers scheduled to present at the upcoming MTPA conference and the upcoming National Highway Institute (NHI) “Lunch and Learn” courses. The first meeting will take place after the May MTPA meeting.

7. FHWA / FTA UPDATE

Christina Nicholaides provided an overview of the information outlined in the meeting packet.

Kathleen Russell stated that there was a DOL funding opportunity for workforce training programs in manufacturing, information, technology, transportation and other sectors. The deadline to apply is July 7th. Kathleen also recommended the group sign up for the FTA email list-serv.



8. TAMC UPDATE

Ryan Buck stated that the regional allocations for next FY will remain the same. Ryan reminded the group that this is the last year to spend FY 2018 Culvert Pilot Project dollars. In May, TAMC will be holding a joint session with MIO and the Water Asset Management Council. TAMC also hopes to have a Fall 2023 conference - more details will follow. The Annual Report will be released by the end of the month.

9. FINANCE COMMITTEE

Matt Lyle stated that the draft FY24-26 allocations will be discussed later in the meeting.

10. POLICY COMMITTEE

Steve Stepek indicated that new Master Agreements will be released in May. The next meeting will take place in the summer.

11. JOBNET TECH

Jeff Franklin discussed the production updates that went into effect in April, which include: SATA can utilize multi-modal GPAs, GVMCs GPA threshold has been increased to \$10 million, and the validation of FAC target when programming a job in the SEMCOG area will go into effect next month. Donna Wittl has put together a sub-group for air-quality processes in JobNet. The next meeting will be held on May 8th.

12. MDOT UPDATES

SPS General Updates: Don Mayle stated that OneSpan will replace DocuSign as official document signing software moving forward. Instructions for setting up the software were sent out by the Contract Services Division, but will also be sent out to the group following the meeting. Don also indicated that LAP may change who is allowed to make changes to safety template projects so as to reduce the likelihood of errors moving forward. Currently, all MPOs have permission to program HSIP-funded projects.

Matt Lyle indicated that MDOT received notice that Michigan is no longer in compliance with the Drunk Driving Repeat Offending Rule. As of 2023, Michigan dropped below the 75% conviction threshold and will be required to transfer 2.5% of funds from NHPP and STBG to HSIP in 2024.



Michigan Transportation Planning Association

Model Update Meeting This Afternoon: Brad Sharlow informed the group that MDOT plans to host a series of four of five LRTP 101 training sessions. The first session is scheduled for mid-June and the remaining sessions will occur prior to the end of the CY 2023.

TPM: Reminder of Target Approvals: John Lanum reminded MTPA that the 2-year and 4-year pavement condition, bridge condition, system reliability, freight reliability and CMAQ targets must be approved by MPO committees by June 14th. John also stated that a representative from the Michigan State Police is anticipated to be on the May agenda to discuss how agencies can partner on initiatives and activities to improve safety outcomes on highways and streets. It was also mentioned that MOUs will be updated to ensure language and regulations are up to date.

2020 Census - Urban Area Boundary Review Kickoff: David Fairchild stated that MPOs will receive an email soon that includes documentation related to the 2020 ACUB review.

13. OTHER NEW BUSINESS

Heather Hoeve stated that MDOT is scheduling meetings with each MPO regarding MIRE-FDE. Heather reminded the agencies to please respond to the emails if they have not done so already.

Ryan Buck stated that he is the MTPA representative to the Michigan State Transportation Innovation Council (STIC) and all are invited to its meeting tomorrow to discuss the STIC highlights.

14. ADJOURNMENT

Steve Stepek adjourned the meeting at 11:20 AM.

NHI Web-Based Trainings for MTPA

Join MTPA for a series of free "Lunch and Learn" online courses and follow up discussions.

The goal is to finish each course by its discussion date (course completion not required to participate). Discussion will happen on 3rd Tuesdays following MTPA meetings (12:30–1:30pm).

Basics of Transportation Planning

Discussion Date	May 16, 2023
Course #	FHWA-NHI-151052
Course Description	<p>Provides an introduction to Statewide, metropolitan, and rural transportation planning requirements and highlights techniques which may be applied.</p> <p>Highlights transportation requirements and planning processes, and why they are important; identifies key stakeholders and describes their roles, responsibilities, and relationships in informed decision making.</p>
Anticipated Time	4 hours
Course Link	https://www.nhi.fhwa.dot.gov/course-search?tab=0&typ=3&cat=11&sf=0&course_no=151052

Statewide and Metropolitan Transportation Programming

Discussion Date	TBD
Course #	FHWA-NHI-151055
Course Description	<p>The course provides an overview of the process and requirements for developing and implementing metropolitan TIPs and STIPs, including connections to public involvement, financial planning/fiscal constraint, performance-based planning and</p>

	programming (PBPP), TIP/STIP administrative modifications and amendments, and
Anticipated Time	3 hours
Course Link	https://www.nhi.fhwa.dot.gov/course-search?tab=0&typ=3&cat=11&sf=0&course_no=151055

Understanding the Uniform Guidance Requirements (2 CFR 200) for Federal Awards

Discussion Date	TBD
Course #	FHWA-NHI-138016
Course Description	The goal is to facilitate an overview of the Uniform Guidance: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR part 200) by applying relevant provisions to the Federal-aid Highway Program (FAHP).
Anticipated Time	9 hours
Course Link	https://www.nhi.fhwa.dot.gov/course-search?tab=0&key=231034&sf=0&course_no=231034

Implementing Performance-Based Planning and Programming

Discussion Date	TBD
Course #	FHWA-NHI-138016
Course Description	The goal of this course is to provide an introductory overview of the elements and requirements of transportation performance management (TPM) and the performance-based planning and programming (PBPP) framework. The course will give participants the information and resources necessary to begin understanding PBPP to implement it effectively.
Anticipated Time	1 hour
Course Link	https://www.nhi.fhwa.dot.gov/course-search?tab=0&typ=3&cat=23&sf=0&course_no=138016

Updates from FHWA to MTPA May 16, 2023

[Key NOFO List](#)

FYs 22 and 23 Wildlife Crossing Pilot Program NOFO

On April 3rd, 2023, FHWA announced the Notice of Funding Opportunity (NOFO) for the *Wildlife Crossings Pilot Program*. This NOFO covers both FY 2022 and FY 2023 for a total of \$111.85 million that will be available to carry out projects that reduce wildlife-vehicle collisions and improve habitat connectivity for terrestrial and aquatic species. Federal, Tribal, State, local governments, and others are eligible to apply. To view the NOFO please click [here](#). All grant applications must be submitted through Grants.gov. Applications are due is 11:59 PM EST on August 1, 2023. For more information and to access webinars on this program please check the [webpage](#). For questions and additional information please email: wildlifecrossings@dot.gov.

Thriving Communities Program FY 2022 Recipients Selected

On April 7, 2023, U.S. Transportation Secretary Pete Buttigieg announced \$21.15 million in cooperative agreements with four Capacity Builders through the first round of funding for the Thriving Communities Program. The awarded Capacity Builders will support a total of 64 communities in 42 states, including 6 Tribal Nations, and Puerto Rico. This planning, technical assistance, and capacity building support will enable disadvantaged and under-resourced communities to advance a pipeline of transportation infrastructure projects that will increase mobility, reduce pollution, and expand affordable transportation options, connecting communities to the essential opportunities and resources that will help them thrive. [TCP FY 2022 Selected Recipients | US Department of Transportation](#).
In Michigan, City of Lansing and City of Detroit are recipients.

Reduction of Truck Emissions at Port Facilities Grant Program

On April 27th, FHWA [announced](#) for the first round of a new \$400 million grant program under President Biden's Bipartisan Infrastructure Law that focuses on port electrification and efficiency improvements. The FY2022-2023 funding for the Reduction of Truck Emissions at Port Facilities Grant Program totals \$160 million. The funding will focus on projects that reduce emissions from idling trucks at our nation's ports, which negatively impacts air quality for surrounding communities, including small children, truck drivers, and port workers.

National Scenic Byways Grant Awards

On April 28th, FHWA [awarded](#) \$21.8 million to 33 National Scenic Byways Program projects, including five by Tribal applicants. The awards include \$1 million to Oklahoma DOT to add a turn lane and 8-foot shoulders along the Historic Route 66 National Scenic Byway in Oklahoma County; \$714,000 to Iowa DOT to install 51 thematic kiosks at 14 scenic byways; and \$302,000 to Forest County Potawatomi Community Tribe in Wisconsin to design and build four "culturally interpretive rest areas," add cultural artwork to the Tribe's biking and pedestrian underpass, and install wayfinding signage.

Implementation Guidance: IJA/BIL Section 11206 Complete Streets 2.5% Requirements

On April 12, 2023, FHWA Office of Planning issued implementation guidance on IIJA/BIL § 11206 related to Complete Streets standards/policies and provides further information on the requirement for States and MPOs to expend 2.5 percent of State Planning and Research (SPR) and Metropolitan Planning (PL) funds on Complete Streets planning activities.

https://www.fhwa.dot.gov/planning/iija-bil_sect11206_imp_guidance.pdf

[FTA Local Match Waiver for Complete Streets](#)

FHWA Public Roads Publication - Equity in Transportation

FHWA recently published the Spring 2023 Issue of *Public Roads* on integrating **Equity in Transportation**. This edition of Public Roads highlights how the U.S. Department of Transportation is committed to ensuring that transportation investments increase opportunity; advance racial equity and environmental justice; serve rural, urban, and suburban communities equitably; and promote affordable access for all. For more information, please see [Public Roads - Spring 2023 | FHWA \(dot.gov\)](#).

New Data Shows Traffic Fatalities Remain Persistently High, USDOT Announces Over 30 New Commitments from Allies in Action to Reduce Traffic Deaths

Invites All to Take the Pledge and Help Stop Roadway Fatalities

The U.S. Department of Transportation today announced over 30 new commitments from organizations that are supporting the Department's [National Roadway Safety Strategy](#) and taking action to reverse the crisis that is killing more than 40,000 people on American roads each year. This brings the total number of Allies in Action to over 80.

This announcement follows news earlier this week that the dramatic increase in roadway fatalities seen during the pandemic has begun to level out but remains far too high with an estimated 42,795 people dying in motor vehicle traffic crashes in 2022. This represents a small decrease of about 0.3% as compared to the 42,939 fatalities reported for 2021.

DOT's Allies in Action have committed to taking specific, tangible steps to actively reduce the number of deaths and serious injuries on America's roads and streets, expand the adoption of a Safe System Approach and a Zero Fatalities vision across the nation, and transform how we as a nation think about road safety. Allies in Action span multiple sectors and include health and safety advocates, the private sector, municipal and law enforcement organizations, and more.

See the full list and watch a message from U.S. Transportation Secretary Buttigieg [here](#).

[Safe Streets for All Updated Announcement](#) April 19th

Checklist for Strong Climate Change Mitigation, Adaptation, & Resilience Grant Applications

In recognition of Earth Day and transportation's important role in addressing climate change, USDOT published a [Checklist for a Strong Climate Change Mitigation, Adaptation, and Resilience Grant Application](#) to provide ideas and considerations for developing projects and grant applications that incorporate mitigation, resilience, and adaptation strategies.

Searchable Spreadsheet of BIL Discretionary Grant applications

[Snapshot of BIL Discretionary Grant Applications](#) provides a searchable spreadsheet of all eligible applicants, both awarded and not awarded, for the FY 2022 rounds of USDOT Bipartisan Infrastructure Law programs managed by the Office of the Secretary. This includes the RAISE, INFRA, Mega, Rural,

Reconnecting Communities Pilot Program, Safe Streets and Roads for All, and SMART programs. The applicant list demonstrates overwhelming demand for funding to support a wide variety of project types – of the 2,832 project applications included in this spreadsheet, USDOT funded 828 projects, representing 30% of the eligible applications and more than \$6 billion in Federal funding.

Safety & NEPA: Case Studies & Noteworthy Practices Webinar

The Federal Highway Administration (FHWA) is offering a free webinar on ***Safety & NEPA: Case Studies & Noteworthy Practices Webinar*** scheduled for **Monday, May 22, 2023**, from **1:00 to 3:00 PM ET**. This webinar is open to all Federal, State, and local agencies that are involved with the National Environmental Policy Act (NEPA), safety analysis and engineering, and project development.

Purpose: This webinar will feature perspectives from FHWA, including [guidance on incorporating safety in NEPA](#), as well as [noteworthy practices and projects](#) from around the country that demonstrate safety as a project purpose and need.

Registration: is FREE but is required to participate. Please [register](#).