



Notice of Meeting

Date/Time: Tuesday, October 18, 2022 / 10:30 AM

Join Zoom Meeting:

<https://us06web.zoom.us/j/81351642472?pwd=ZCswM1JqWnZ2UXR2anNxV1BmTks1UT09>

Meeting ID: 813 5164 2472

Passcode: 505638

**Action Item*

1. Call to Order	Laurel Joseph
2. Introductions	Laurel Joseph
3. Changes to the Agenda*	Laurel Joseph
4. Approval of the September 20, 2022 Meeting Minutes*	Laurel Joseph
5. Treasurer's Report	Lindsay Wallace
6. Education Committee	Ryan Buck
7. FHWA / FTA Update	Andrew Sibold / Susan Weber
8. TAMC Update	Ryan Buck
9. Finance Committee	Laurel Joseph
10. Policy Committee	Steve Stepek
11. JobNet Tech	Jeff Franklin
12. MDOT	
A. SPS General Updates	Don Mayle
B. 2022 Local Obligation Authority- Repayment of 2022 local obligation authority tat was utilized by Trunkline	Don Mayle
C. 2020 Census Barrier Buster Timeline	David Fairchild
D. TPM Update- Pavement, Bridge, & System Performance milestone data	John Lanum / Kelly Travelbee
E. TAP Program- Update on TAP Lean Process Improvement	Mike Smith
13. Other New Business	
14. Adjournment	Laurel Joseph



MTPA MEETING MINUTES – SEPTEMBER 20th, 2022

1. Call to Order

Chair Joseph called the meeting to order at 10:31 AM.

2. Introductions

Richard Bayus introduced Meredith Fryer and stated that Meredith would be the SPS Program Manager for SEMCOG.

3. Changes to the Agenda*

No changes to the agenda were made.

A motion was made by Steve Stepek, supported by Ryan Buck, to approve the September 20th, 2022 meeting agenda. The motion passed unanimously.

4. Approval of the August 16, 2022 Meeting Minutes*

Anton Schauerte indicated that the attendance sheet for the August 16, 2022 meeting minutes was not included but that he would add it to the minutes.

A motion was made by Steve Stepek, supported by Ryan Buck, to approve the August 16, 2022 meeting minutes with the inclusion of the attendance sheet. The motion passed unanimously.

5. Treasurer's Report

Lindsay Wallace informed the committee that a statement of the past six months of transactions was outlined in the packet. Lindsay also stated that the 2022 MTPA conference represented most of the transactions and that the current balance was \$23,681, which includes all but two checks for the conference. The conference netted \$3,500.

6. Education Committee

Ryan Buck stated that he will be meeting with Christina Ignasiak (FHWA) to discuss educational opportunities outside of the 2023 MTPA conference next week. Ryan also stated that there will be a 2023 MTPA conference meeting with Amy Jordan of MAP immediately following this meeting. Ryan requested for MTPA to pay an initial deposit for the 2023 MTPA conference hotel of \$6,000. Ryan also requested for approval from Chair Joseph to approve the costs of the hotel.

A motion was made by Steve Stepek, supported by Bryan Gillett, to approve the \$6,000 deposit for the conference hotel and to allow Chair Laurel, Ryan Buck, and Lindsay



Wallace to concur on the costs associated with the conference. The motion passed unanimously.

7. FHWA / FTA Update

Chair Joseph stated that FHWA was not in attendance but that there were three updates from FHWA; 1) The “Understanding Non-Federal Match for the Reconnecting Pilot Communities” webpage detailing general information of the RCP program, 2) Grants.gov webpage unavailable between 9/23 and 9/30 due to web maintenance, 3) FHWA’s new FAQs webpage for the 2020 Census Urban Areas. Additional information for each item is outlined in the packet.

8. TAMC Update

Ryan Buck stated that the TAMC 20th Anniversary conference will be taking place on 9/28 in Traverse City and that there is still time to register for the conference. Ryan also informed the committee that although the culvert data collection process was approved, agencies still must have culvert data collection listed in their regional work programs in order for the work to be deemed eligible for reimbursement. Ryan also stated that the language provided from TAMC to MPOs for the latter’s regional work programs likely only cover the Culvert Pilot Program. As a result, if MPOs anticipate collecting culvert data, make sure it is listed in the regional work programs.

9. Finance Committee

Chair Joseph indicated that some of the west Michigan MPOs are in the beginning stages of developing their next LRTPs. Additionally, there was a recommendation to include more detail regarding how the forecasts are determined in that section. Additionally, this would be discussed at a Financial Committee meeting.

10. JobNet Tech

Jeff Franklin stated that JobNet Tech met on 9/12 and discussed several items, including TAP TMA interim process for programming grants in JobNet will move forward. Specifically there will be unique grant types for each of the 6 TMAs, though it is optional whether a TMA wants to use this interim process. Jeff also indicated that there have been discussions with FHWA regarding the caps of GPAs (\$10,000,000 for SEMCOG and \$5,000,000 for all other agencies). Jeff also stated that moving forward, when programming a new multi-modal job in JobNet (on “Phase” page, “Other Info” tab), JobNet will ask whether the job features obligation through MDOT systems. *Generally speaking*, if the job has state funding or a state-match attached to it, click, “yes”. However, if the job just involves urban operating funds, or includes federal or local match only, then click, “no”. Additionally, Jeff also mentioned that reconciliation jobs will have their own finance system code. The next meeting is October 10.



11. MDOT

SPS General Updates: Richard Bayus stated that the 2020 Census Barrier Busters group is developing a timeline and will present to MTPA when it's completed. Richard also told the committee that there was a change to the 3rd Party MiLogin; specifically the only people needing to take action are those who haven't logged in in the past 18 months. All FY23-26 TIPs have been approved and a majority of the GPAs have been approved by FHWA. All FY23 UWPs have been approved and obligated and the contract letters should be coming soon.

TPM Update: John Lanum stated that a Transportation Performance Measures (TPMs) Upcoming Milestone Dates list was included in the packet. John also indicated that MDOT was finalizing a letter outlining its safety targets and that MPOs will receive it likely next week. February 27th, 2023 will be the date MPOs must adopt the MDOT targets or develop their own targets. John also mentioned that due to software issues, the pavement, bridge and system reliability targets may not be released on October 1st, as is typical. Depending on when the issue is resolved, MPOs will still have 180 days from the release of these targets to adopt their own or adopt the MDOT targets. The public comment period for the Greenhouse Gas Emissions performance measures ends 10/13/22. Additionally, John stated that if MTPA wanted to submit comments, to CC both himself and Kelly Travelbee on the comment submission. Andrea Strach asked whether MPOs should be supporting transit safety targets annually. John stated that MPOs need to have approved transit safety targets by 1/1/22. However, at that date, MPOs only need to acknowledge that the MPO has received the transit safety targets and that the MPO has included the targets into the MPOs plans and programs. If/when the transit safety targets are changed, then MPOs will need to adopt the new targets.

12. Other New Business

Anton Schauerte stated that he will be leaving his position at R2PC and beginning a new position at WATS. He also indicated that he will remain as the MTPA Secretary. Ryan Buck stated that the Education Committee meeting mentioned earlier will meet on the same Zoom call after this meeting adjourned.

13. Adjournment

Chair Joseph adjourned the meeting at 11:02 AM.



Meeting Attendance / Tuesday, September 20, 2022 / 10:30 AM

Agency	Name	Agency	Name
BayCATS	Dominic Pavone	SCCMPC	Lindsay Wallace
BCATS	Andy Tilma	SEMCOG	Michele Fedorowicz
City/Ann Arbor	Suzann Flowers	SWMPC	Kim Gallagher
GCMPC	Alicia Williams	TCRPC	Andrea Strach
GVMC	Andrea Faber	TCRPC	Jim Koenig
GVMC	Laurel Joseph	WATS	Maggie Huntley
GVMC	Mara Gericke	WATS	Nick Sapkiewicz
KATS	Ali Townsend	WATS	Ryan Buck
KATS	Megan Mickelson	WMSRDC	Brian Mulnix
KATS	Steve Stepek		Marcus Whitters
MACC	Alec Miller		
MACC	Jason Latham		
MAP	Amy Jordan		
MATS	Maja Bolanowska		
MATS	Bryan Gillett		
MDOT	Brian Sanada		
MDOT	Craig Newell		
MDOT	Deanna Donahoo		
MDOT	Heidi Phaneuf		
MDOT	James VanSteel		
MDOT	Jeff Franklin		
MDOT	Jim Ashman		
MDOT	Jim Sturdevant		
MDOT	John Lanum		
MDOT	Josh Grab		
MDOT	Lindsey Dowswell		
MDOT	Luke Walters		
MDOT	Mark Kloha		
MDOT	Matt Lyle		
MDOT	Max Gierman		
MDOT	Meredith Fryer		
MDOT	Michelle Weber-Currie		
MDOT	Richard Bayus		
R2PC	Anton Schauerte		
SATA	Demetra Manley		